



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Utilities Committee

Tuesday, April 25, 2017

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Dannecker called the Utilities Committee meeting to order at 5:30 p.m.

2. Roll call of membership

Present: 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek

3. Approval of minutes from previous meeting

[17-535](#)

Approval of the April 11, 2017 Utilities Committee Meeting minutes.

Baranowski moved, seconded by Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek

4. Public Hearings/Appearances

5. Action Items

[17-537](#)

The Utilities Committee will go into closed session according to State Statute §19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding discussion of negotiations for water meter purchases and replacements and reconvene into open session.

Meeting went into Recess

Meeting Reconvened

Baranowski moved, seconded by Reed, that the Closed Session be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek

[17-556](#)

Confirm the following:

- Elect Vice-Chair
- Designate a "Contact Person" who can answer specific questions about agenda items

The Committee motioned and approved Alderperson Baranowski as Vice-Chairperson.

Director Shaw and Director Vandehey will be contact people for agenda items.

Dannecker moved, seconded by Reed, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Dannecker, Baranowski, Reed and Dvorachek

Abstained: 1 - Meltzer

6. Information Items

[17-583](#)

Set Utilities Committee Meeting date and time.

The Utilities Committee will meet on the Tuesday following Council at 6:00 p.m.

[17-562](#)

Stormwater Program Update

Reviewed.

[17-536](#)

Change Order #3 to Caldwell Tank in the amount of \$2,428.15 for the Glendale Water Tower Project resulting in the construction contract being reduced from \$2,443,762 to \$2,441,333.85. This item will also be on the Finance Committee agenda.

No discussion.

[17-551](#)

Change Orders #1 and #2 to August Winter & Sons Inc. contract as part of the Bar Screen #1 Channel Butterfly Valve Rebuild Project for structural steel repairs and welding totaling \$12,000 resulting in a decrease in contingency from \$13,750 to \$1,750. No change to overall contract amount.

No discussion.

[17-538](#)

Monthly Reports for January, February, March 2017

- Wastewater Treatment Plant Synopsis and Receiving Station Revenue Report
- Water Treatment Facility Synopsis
- Water Distribution and Meter Team Monthly Report - March

No discussion.

7. Adjournment

Baranowski moved, seconded by Meltzer, that the Utilities Committee meeting be adjourned at 6:04 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Dvorachek