



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Utilities Committee

Tuesday, January 24, 2017

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Dannecker called the Utilities Committee meeting to order at 5:30 p.m.

2. Roll call of membership

Present: 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

3. Approval of minutes from previous meeting

[17-010](#)

Approve the December 13, 2016 Utilities Committee Meeting minutes.

Baranowski moved, seconded by Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

4. Public Hearings/Appealances

5. Action Items

[17-093](#)

Award contract to Patrick Engineering for design and engineering services for the Wastewater Plant Electrical Distribution Feasibility Study and Master Plan project for a contract of \$84,970 and a 10% contingency for a contract not to exceed \$93,467.

Baranowski moved, seconded by Jirschele, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

6. Information Items

[17-011](#)

Discuss Draft Mini-Sewer / Backyard Drainage Policy.

Discussed.

[17-080](#)

Water Main Break History

Reviewed.[17-081](#)

Monthly Reports for October, November, December 2016

- Wastewater Treatment Plant Synopsis and Receiving Station Revenue
- Water Treatment Facility Synopsis
- Water Distribution and Meter Team Monthly Report - November and December

Reviewed.

7. Adjournment

Baranowski moved, seconded by Meltzer, that the Utilities Committee meeting be adjourned at 5:59 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele