



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Safety and Licensing Committee

Wednesday, January 11, 2017

6:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

The meeting was called to order by Chair Lobner at 6:00 p.m.

2. Roll call of membership

Present: 4 - Lobner, Jirschele, Konetzke and Meltzer

Excused: 1 - Williams

3. Approval of minutes from previous meeting

[17-005](#)

Approval of minutes from previous meeting

Attachments: [S & L Minutes 12-14-2016.pdf](#)

Konetzke moved, seconded by Meltzer that the minutes be approved. Roll Call.

Motion carried by the following vote:

Aye: 4 - Lobner, Jirschele, Konetzke and Meltzer

Excused: 1 - Williams

4. Public Hearings/Appearances

5. Action Items

[16-1520](#)

Revised Special Event Policy

Attachments: [Special Event Policy 9-23-16.pdf](#)
[Special Event Policy - Jan. 2010.pdf](#)
[Special Events Expense 2015.pdf](#)
[Special Event Policy Update Memo to S&L.pdf](#)
[Special Event Policy 9-23-16 Redlined.pdf](#)
[Special Event Policy \(edited 1-3-17\) \(3\).pdf](#)

Motion by Konetzke, seconded by Meltzer to Amend the Special Events Policy so that section B. Safety, 1. Security reads: Events must have a designated head of security and 'may be required to have' additional security personnel at the rate of one (1) security person for every 300 persons present if alcohol is available for consumption or for every 600 person present if alcohol is not available for consumption. Roll Call. The Motion to amend passes 4/0.

Jirschele moved, seconded by Meltzer, that the Special Events Policy be recommended for approval as amended. Roll Call. Motion carried by the following vote:

Aye: 4 - Lobner, Jirschele, Konetzke and Meltzer

Excused: 1 - Williams

[17-040](#)

Request Approval to Purchase the Replacement Pickup Truck.

Attachments: [Memo Requesting Purchase of 2017 Ford F350.pdf](#)

Konetzke moved, seconded by Meltzer, that the purchase be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Lobner, Jirschele, Konetzke and Meltzer

Excused: 1 - Williams

[17-041](#)

Request the Approval of the Sole Source Purchase from Fire Apparatus & Equipment and the Ordering of Four Replacement Firetrucks in Advance for Future Delivery and Payment (this item also appears on the Finance Committee Agenda).

Attachments: [Memo Requesting Sole Source Purchase and Ordering of Fire Apparatus for Cost Savings - January 2017.pdf](#)

Konetzke moved, seconded by Meltzer, that the Sole Source Purchase item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Lobner, Jirschele, Konetzke and Meltzer

Excused: 1 - Williams

[16-1993](#)

"Class B" Beer/Liquor License application of Harvath LLC, d/b/a The Wishing Well, Terrill J. Harvath, Agent, 2709 E. Newberry St., contingent upon approval from all departments.

Attachments: [The Wishing Well application.pdf](#)

Konetzke moved, seconded by Lobner, that the License be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Lobner, Jirschele, Konetzke and Meltzer

Excused: 1 - Williams

Balance of the action items on the agenda.

Jirschele moved, Konetzke seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 4 - Lobner, Jirschele, Konetzke and Meltzer

Excused: 1 - Williams

[16-1982](#)

Operator's Licenses

Attachments: [Operator's Licenses for 01-11-17 S & L.pdf](#)

This Report Action Item was recommended for approval.

[16-1953](#)

Secondhand Jewelry License Renewal application of AE Jewelers, Inc., Richard L. Meyer, Applicant, 3545 E. Calumet St., contingent upon approval from all departments.

This Report Action Item was recommended for approval.

[16-1973](#)

Secondhand Article Dealer License Renewal application of Scooter G Sports LLC, Scott A. Gonnering, Applicant, 621 W. Northland Ave., contingent upon approval from all departments.

This Report Action Item was recommended for approval.

[16-1978](#)

Secondhand Article License Renewal application of Heid Music, Kristin J. Masarik, Applicant, 308 E. College Ave., contingent upon approval from all departments.

This Report Action Item was recommended for approval.

[16-1979](#)

Secondhand Article License Renewal application of Game Stop #5520, Troy Crawford, Applicant, 3825 E. Calumet St. #500, contingent upon approval from all departments.

This Report Action Item was recommended for approval.

[16-1980](#)

Secondhand Article License Renewal application of Game Stop #3349, Troy Crawford, Applicant, 2640 W. College Ave., contingent upon approval from all departments.

This Report Action Item was recommended for approval.

[16-1981](#)

Secondhand Article License Renewal application of Side Quest Gaming, John J. Steudel, Applicant, 502 W. College Ave., contingent upon approval from all departments.

This Report Action Item was recommended for approval.

[16-1983](#)

Secondhand Article License Renewal application of Appleton Appliance Parts, Robert H. Caston, Applicant, 136 N. State St., contingent upon approval from all departments.

This Report Action Item was recommended for approval.

[16-1984](#)

Secondhand Article License Renewal application of Richmond Resale, Dean M. Vandenhoy, Applicant, 204 N. Richmond St., contingent upon approval from all departments.

This Report Action Item was recommended for approval.

[17-002](#)

Secondhand Jewelry License Renewal application of Kay Jewelers #4739, Megan L. Stepniewski, Applicant, 3845 E. Calumet St., contingent upon approval from all departments.

This Report Action Item was recommended for approval.

[16-1986](#)

Special Class "B" Beer/Wine License application of ESTHER, Fox Valley Unitarian Universalist, Sara S. Companik, Person in Charge, 2600 E. Philip Ln., contingent upon approval from all departments.

Attachments: [Special B-ESTHER.pdf](#)

This Report Action Item was recommended for approval.

[17-003](#) Special Class "B" Beer License applications filed after the agenda was published.

This Report Action Item was recommended for approval.

6. Information Items

[17-001](#) Director's Reports:
City Clerk
Fire Chief
Police Chief

Attachments: [Police Weekly Report - Week 46.pdf](#)

This Presentation was presented

[17-004](#) Police Department information on liquor law violation convictions.

This Presentation was presented

7. Adjournment

Konetzke moved, seconded by Jirschele, that the meeting be adjourned at 6:52 p.m. Roll Call. Motion carried by the following vote:

Aye: 4 - Lobner, Jirschele, Konetzke and Meltzer

Excused: 1 - Williams