



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes Human Resources & Information Technology Committee

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Monday, December 12, 2016

5:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 5 - Konetzke, Baranowski, Jirschele, Plank and Spears

3. Approval of minutes from previous meeting

[16-1842](#)

Minutes 11-14-16

**Attachments:** [Minutes 11-14-16.pdf](#)

**Jirschele moved, seconded by Spears, that the Minutes be approved. Roll Call.**

**Motion carried by the following vote:**

**Aye:** 4 - Konetzke, Baranowski, Jirschele and Spears

**Abstained:** 1 - Plank

4. Public Hearings/Appealances

5. Action Items

[16-1865](#)

Request to approve a proposed modification to the Department of Public Works table of organization - Parking Utility to convert one Ramp Attendant position to a Ramp Operator I - Parking position.

**Attachments:** [DPW Parking Utility Reorg.pdf](#)

**Jirschele moved, seconded by Plank, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Konetzke, Baranowski, Jirschele, Plank and Spears

[16-1843](#)

Request to award 3 year contract to Associated Benefits and Risk Consulting (ABRC) (formerly Associated Financial Group) to provide benefit consulting services for 2017, 2018 and 2019. With an option to renew for another 3 years.

**Attachments:** [ABRC consulting memo 11-16-16.pdf](#)

**Jirschele moved, seconded by Spears, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Konetzke, Baranowski, Jirschele, Plank and Spears

[16-1904](#)

Request to approve Police Professional Association union contract for 2017-2019 with the following adjustments:

2017: 7/1-1.5% and 10/1 1.0%

2018: 1/1-1.5% and 7/1-1.0%

2019: 1/1-1% and 7/1-1.0%

**Attachments:** [APPA Tentative Agreements November 2 2016.pdf](#)

**Plank moved, seconded by Jirschele, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Konetzke, Baranowski, Jirschele, Plank and Spears

[16-1916](#)

The committee will meet in closed session to discuss status of labor negotiations, pursuant to the exemptions contained in State Statutes 19.85 (1) (c) and (e). The Committee will then reconvene into an open session and conduct further business.

*Committee did not go into closed session*

## 6. Information Items

[16-1905](#)

Changes to Drug Free Workplace with CDL--Valley Transit policy

**Attachments:** [Drug Free Workplace with CDL Valley Transit 2.pdf](#)

**This Presentation was received and filed**

[16-1928](#)

Recruitment status report 12/9/16

**Attachments:** [RSR thru 12-9-16.pdf](#)

**This Presentation was received and filed**

## 7. Adjournment

**Spears moved, seconded by Plank, that the meeting adjourn be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Konetzke, Baranowski, Jirschele, Plank and Spears