



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Utilities Committee

Tuesday, December 13, 2016

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Dannecker called the Utilities Committee meeting to order at 5:30 p.m.

Present: 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

2. Roll call of membership

Present: 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

3. Approval of minutes from previous meeting

[16-1858](#)

Approval of the November 15, 2016 Utilities Committee Meeting minutes.

Baranowski moved, seconded by Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

4. Public Hearings/Appealances

5. Action Items

[16-1914](#)

Amend the 2016C contract for Leona Pond Final Design and Permitting contract to Brown & Caldwell in an amount not to exceed \$27,410.

Meltzer moved, seconded by Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

[16-1912](#)

Award 2017C Northland Pond Construction Related Services Contract to Brown & Caldwell in an amount not to exceed \$77,110.

Baranowski moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

[16-1947](#) Approve contract for the Bar Screen #1 Channel Butterfly Valve Rebuild to August Winter and Sons, Inc. for \$111,250 with a contingency of \$13,750 and a project total not to exceed \$125,000.

Baranowski moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

[16-1859](#) Intergovernmental Cooperation Agreement between the City of Appleton and the City of Neenah for Solicitation of Chemical Quotations.

Baranowski moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele

6. Information Items

[16-1860](#) 2017 Joint Chemical Consortium Quotation Awards.

Discussed.

[16-1861](#) Change Order #2 to the Howard Grote and Sons Softener Coatings Projects for a reduction in contract costs of \$3,545 resulting in a decrease to the project contract from \$497,612 to \$494,067.

Reviewed.

[16-1862](#) Change Order #2 to Caldwell Tank in the amount of \$23,238 for the Glendale Water Tower Project resulting in the construction contract being reduced from \$2,647,000 to \$2,443,762. This item will also be an Information Item at the Finance Committee.

Reviewed.

[16-1913](#) Stormwater Utility Credit Policy Update

Reviewed.

[16-1863](#) Monthly Reports for October 2016
- Water Distribution and Meter Team Monthly Report

Reviewed.

7. Adjournment

Baranowski moved, seconded by Reed, that the Utilities Committee meeting be adjourned at 6:02 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Dannecker, Baranowski, Meltzer, Reed and Jirschele