



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Utilities Committee

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Tuesday, October 25, 2016

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chairperson Dannecker called the Utilities Committee meeting to order at 5:30 p.m.*

2. Roll call of membership

**Present:** 4 - Dannecker, Meltzer, Reed and Jirschele

**Excused:** 1 - Baranowski

3. Approval of minutes from previous meeting

[16-1628](#)

Approval of the October 11, 2016 Utilities Committee Meeting minutes.

**Reed moved, seconded by Meltzer, that the Minutes be approved. Roll Call.**

**Motion carried by the following vote:**

**Aye:** 4 - Dannecker, Meltzer, Reed and Jirschele

**Excused:** 1 - Baranowski

4. Public Hearings/Appearances

5. Action Items

[16-1629](#)

Award 2016I contract for the Cotter Street Stormwater Pond Design and Construction Related Services to RA Smith National in an amount not to exceed \$30,428.

**Meltzer moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Dannecker, Meltzer, Reed and Jirschele

**Excused:** 1 - Baranowski

6. Information Items

[16-1653](#)

Request sole source purchase of 42" PCCP water main pipe and fittings from U.S. Pipe for the 2017 South Oneida Street Water Main Relocation project. This item will be an Action Item at the Finance Committee meeting.

*Discussed.*

[16-1662](#)

Contract Amendment to Strand and Associates for engineering services related to the Glendale Tower Project.

*Discussed.*

[16-1630](#)

Discussion of the following 2017 Utility Budgets:

- Water
- Wastewater
- Stormwater

*Discussed.*

[16-1631](#)

Monthly Reports for July, August, September 2016

- Wastewater Treatment Plant Synopsis and Receiving Station Revenue Report
- Water Treatment Plant Synopsis
- Water Distribution and Meter Team Monthly Report - September

*Reviewed.*

## 7. Adjournment

**Dannecker moved, seconded by Jirschele, that the Utilities Committee meeting be adjourned at 5:57 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Dannecker, Meltzer, Reed and Jirschele

**Excused:** 1 - Baranowski