



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Tuesday, December 13, 2016

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

3. Approval of minutes from previous meeting

[16-1929](#)

Minutes from November 15, 2016.

Attachments: [Minutes from November 15, 2016.pdf](#)

**Coenen moved, seconded by Martin, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

4. Public Hearings/Appealances

5. Action Items

[16-1930](#)

Approve City of Appleton Sidewalk Painting Policy.

Attachments: [Sidewalk Painting Policy.pdf](#)

Item #16-1930 held until 1/10/17 meeting.

Martin moved, seconded by Coenen, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

[16-1931](#)

Award 2017 Materials Testing Contract (M-17) to OMNNI Associates, Inc. in an amount not to exceed \$100,000.

Attachments: [2017 Materials Testing Contract.pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

[16-1932](#)

Award 2017 Contract for Operation, Maintenance and Monitoring at the Closed City of Appleton Landfill to SCS Engineers, in an amount not to exceed \$70,140.

Attachments: [2017 Contract for Operation, Maintenance and Monitoring.pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

[16-1933](#)

Approved proposed Truck Route changes as recommended in the Downtown Mobility Study.

Attachments: [Truck Route changes-Downtown Mobility Study.pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

[16-1934](#)

Approve proposed parking change on Kamps Avenue between Locust Street and Bennett Street.

Attachments: [Kamps Ave between Locust St and Bennett St..pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

[16-1935](#)

Approve proposed parking changes on Eighth Street/Walnut Street/Sixth Street/Elm Street related to the Fox Cities Exhibition Center.

Attachments: [Parking changes-Fox Cities Exhibition Center.pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

[16-1936](#)

Approve proposed parking changes on Hancock Street between Lawe Street and Meade Street.

Attachments: [Hancock St between Lawe St and Meade St.pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

[16-1937](#)

Request from the Far East Restaurant for a permanent street occupancy permit for their existing sign and canopy at 1330 S Oneida Street.

Attachments: [Far East Restaurant.pdf](#)

Item 16-1937 be held until 1/10/17 meeting.

Coenen moved, seconded by Martin, that the Report Action Item be held. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

[16-1948](#)

Award of Contract for the design and construction related services for the northbound Oneida Street Bridge Reconstruction Project over Jones Park to Patrick Engineering, in an amount not to exceed \$228,861.

Attachments: [Oneida Street Bridge Reconstruction Project.pdf](#)

Martin moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

[16-1950](#)

Amendment to the scope of services & contract amount for the Railroad Quiet Zone Feasibility & Implementation Plan consulting services contract.

Attachments: [Railroad Quiet Zone Feasibility & Implementation Plan.pdf](#)

Coenen moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann

6. Information Items

[16-1938](#) Inspection Division Permit Summary Report for November, 2016.

Attachments: [Inspection Division Permit Summary Report-November 2016.pdf](#)

[16-1777](#) Approve proposed expansion of Article IV. Right-of-Way Management, Section 16 Municipal Code.

Attachments: [Proposed expansion of Right-of-Way Management Ord.pdf](#)

[16-1939](#) Parking Utility Condensed Income Statement for November, 2016.

Attachments: [Parking Utility Statement November 30, 2016.pdf](#)

[16-1940](#) DPW Great Ideas Implemented in 2016 List.

Attachments: [Great Ideas Implemented 2016.pdf](#)

[16-1941](#) Proposed Modification to the Department of Public Works Table of Organization-Parking Utility.

Attachments: [Parking Utility Table of Organization.pdf](#)

[16-1943](#) Update on Street light energy efficiency upgrade project.

[16-1951](#) Change Order No. 2 to Baycom, Inc. contract for 2 additional portable radios, 2 speaker microphones, subscriber licenses and desktop licenses resulting in a decrease of contingency from \$10,670.21 to \$7,919.01. No change to the overall not to exceed contract amount of \$137,265.32.

Attachments: [Baycom Inc. contract.pdf](#)

7. Adjournment

Coenen moved, seconded by Martin, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 3 - Coenen, Konetzke and Martin

Excused: 2 - Croatt and Mann