



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes - Final Municipal Services Committee

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Tuesday, October 25, 2016

6:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 4 - Coenen, Konetzke, Martin and Mann

**Excused:** 1 - Croatt

3. Approval of minutes from previous meeting

[16-1632](#)

Minutes from October 11, 2016

**Attachments:** [Minutes from October 11, 2016.pdf](#)

**Coenen moved, seconded by Mann, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Coenen, Konetzke, Martin and Mann

**Excused:** 1 - Croatt

4. Public Hearings/Appearances

5. Action Items

[16-1633](#)

Approve Sidewalk Painting Policy

**Attachments:** [Sidewalk Painting Policy.pdf](#)

*Item 16-1633 be held until the December 13, 2016 meeting.*

**Konetzke moved, seconded by Coenen, that the Report Action Item be held.  
Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Coenen, Konetzke, Martin and Mann

**Excused:** 1 - Croatt

[16-1634](#)

Approve Permanent Street Occupancy Permit for Fox Cities Exhibition Center sheeting tie backs in the Lawrence Street, Elm Street and Eighth Street right-of-way at 355 W. Lawrence Street.

Coenen moved, seconded by Mann, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Coenen, Konetzke, Martin and Mann

**Excused:** 1 - Croatt

16-1635

Approve Drone Removal Policy.

**Attachments:** [Drone Removal Policy.pdf](#)

Coenen moved, seconded by Mann, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Coenen, Konetzke, Martin and Mann

**Excused:** 1 - Croatt

16-1636

Eighth Street (Elm Street to 210' east of Elm Street) be reconstructed with concrete pavement at a width of 25 feet from back of curb to back of curb. Parking to be prohibited along both sides of Eighth Street within these project limits.

Coenen moved, seconded by Mann, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Coenen, Konetzke, Martin and Mann

**Excused:** 1 - Croatt

16-1637

Elm Street (Eighth Street to Lawrence Street) be reconstructed with concrete pavement at widths of 38 feet and 44 feet from back of curb to back of curb. New concrete sidewalk be constructed along both side of Elm Street at a width of 8 feet. Parking to be prohibited along both sides of Elm Street within these project limits. Decorative street lights ~~and colored concrete~~ to be included where feasible as part of streetscape elements.

*Item 16-1637 amended to remove colored concrete.*

Coenen moved, seconded by Mann, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Coenen, Konetzke, Martin and Mann

**Excused:** 1 - Croatt

16-1638

Lawrence Street (Elm Street to Appleton Street) be reconstructed with concrete pavement at a width of 35 feet from back of curb to back of curb, with one travel lane in each direction and bike lanes along both sides of the roadway. Where available, on-street parallel parking be

provided along the north side of Lawrence Street. New concrete sidewalk be constructed along both sides of Lawrence Street at a width varying from 7 feet to 10 feet. Decorative street lights, ~~colored-concrete~~, plantings and benches to be included where feasible as part of streetscape elements.

**Attachments:**     [Lawrence St. \(Elm St-Appleton St.\) diagram.pdf](#)

*Item 16-1638 amended to remove colored concrete.*

**Mann moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Coenen, Konetzke, Martin and Mann

**Excused:** 1 - Croatt

[16-1671](#)                      Proposed parking change on N. Gillett Street.

**Attachments:**     [Proposed parking change on N. Gillett Street.pdf](#)

**Coenen moved, seconded by Mann, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Coenen, Konetzke, Martin and Mann

**Excused:** 1 - Croatt

[16-1673](#)                      Proposed parking change on W. Summer Street.

**Attachments:**     [Proposed parking change on W. Summer Street.pdf](#)

**Coenen moved, seconded by Mann, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Coenen, Konetzke, Martin and Mann

**Excused:** 1 - Croatt

## **6. Information Items**

[16-1639](#)                      Parking Utility Condensed Income Statement for September, 2016.

**Attachments:**     [Parking Utility Condensed Income Statement-September 2016.pdf](#)

[16-1640](#)                      Discussion of 2017 Executive Budget.

[16-1641](#)                      Document from Alta on health benefits of walking and biking.

**Attachments:**     [Health Benefits of Walking & Biking.pdf](#)

[16-1650](#)

Change Order No. 1 to Baycom, Inc. contract for 5 additional portable radios, a subscriber license, hardware, computer mics and battery backup. Delete from contract 95 antennas and 4 mobile radios resulting in a decrease of contingency from \$12,478 to \$10,670.21. No change to the overall not to exceed contract amount of \$137,265.32.

**Attachments:**     [Baycom Inc..pdf](#)

7.     Adjournment

**Coenen moved, seconded by Mann, that the meeting be adjourned. Roll Call.  
Motion carried by the following vote:**

**Aye:**    4 -    Coenen, Konetzke, Martin and Mann

**Excused:**    1 -    Croatt