



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Minutes Library Board

Friday, February 12, 2016

1:30 PM

225 N. Oneida Street

Library Board Personnel & Policy Committee

1. Call meeting to order

Chairperson John Peterson called the meeting to order at 1:32 p.m.

2. Roll call of membership

Others Present: Jan Quinlan, Colleen Rortvedt, Emily Truman

Present: 3 - Bergman, Peterson and Hietpas

Others : 2 - Scheuerman and Brault Pagel

3. Action Items

A. [16-216](#) Financial Policy

Attachments: [Financial Policy 2016 draft redline.pdf](#)
[Financial Policy 2016 draft.pdf](#)

Bergman moved, seconded by Hietpas, that the Financial Policy be approved.
Voice Vote. Motion Carried. (3-0)

B. [16-217](#) APL Displays Policy

Attachments: [Displays Policy 2016 Draft redline.pdf](#)
[Displays Policy 2016 Draft.pdf](#)

Hietpas moved, seconded by Bergman, that the APL Displays Policy be approved. Voice Vote. Motion Carried. (3-0)

- C. [16-218](#) City Policies: Electronic Communications Policy, Social Media Policy and Attendance Policy

Attachments: [Attendance Policy strike and bold 2015.pdf](#)
[Electronic Communication Policy \(3\) 2015.pdf](#)
[Social Media Policy 11 2015.pdf](#)

Bergman moved, seconded by Hietpas, that the City Electronic Communications Policy and the City Social Media Policy be approved. Voice Vote. Motion Carried. (3-0)

Hietpas moved, seconded by Bergman, that the City Attendance Policy be approved. Voice Vote. Motion Carried. (3-0)

Closed Session

Bergman moved that the Committee meet in Closed Session pursuant to WI statute 19.85(f)(c) to discuss personnel matters, seconded by Hietpas. Voice Vote. Motion Carried. (3-0) Roll Call was taken.
The Committee went into Closed Session at 2:18 p.m.

Bergman moved that the Committee resume meeting in Open Session, seconded by Hietpas. Voice Vote. Motion Carried. (3-0) Roll Call was taken.
The Committee resumed meeting in Open Session at 2:23 p.m.

- D. [16-219](#) Establish Library Director's 2016 Goals

Hietpas moved, seconded by Bergman, that the established 2016 Director's Goals be approved. Voice Vote. Motion Carried. (3-0)

4. Adjournment

Bergman moved, seconded by Hietpas that the meeting be adjourned. Voice Vote. Motion Carried. (3-0)
The meeting was adjourned at 2:28 p.m.