



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes - Final-revised Municipal Services Committee

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Tuesday, February 9, 2016

6:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt and  
Alderperson Mann

**Excused:** 1 - Alderperson Dalton

3. Approval of minutes from previous meeting

[16-180](#)

Minutes from previous meeting

**Attachments:** [Minutes from January 26, 2016.pdf](#)

**Alderperson Coenen moved, seconded by Alderperson Mann, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt and  
Alderperson Mann

**Excused:** 1 - Alderperson Dalton

4. Public Hearings/Appearances

5. Action Items

[15-2051](#)

Recommend to Outagamie County Highway Department to reconstruct CTH JJ from Ballard Road to Lightning Drive as follows:

**Option 2 (DPW staff preferred option)**

Reconstruct the existing roadway with concrete pavement having the following design components:

- o Construct a raised concrete median east of Ballard Road, from the existing median to 550' east of Lightning Drive and gapped at Lightning Drive intersection (width varies from 3.3' to 18', 5.5' at most locations).
- o Provide an enhanced pedestrian crosswalk of Edgewood Drive at the west side of the Appleton North High School (ANHS)

- entrance.
- o Construct a single-lane roundabout with east, west, north, and south approaches at the Lightning Drive intersection, with right-of-way sufficient for future roundabout expansion to two lanes, if needed.
- o Construct one 12-foot eastbound and one 12-foot westbound through lane (plus 2.5-foot curb and gutter)
- o Construct one 4-foot eastbound and one 4-foot westbound bike lane (plus 2.5-foot curb and gutter)
- o Construct one 5-foot concrete sidewalk along north right-of-way line and one 10-foot asphalt multi-use trail along south right-of-way line.
- o Construct a dedicated eastbound right-turn lane at the ANHS entrance.
- o Construct a dedicated westbound left-turn lane at Ballard Road.
- o Construct a second through lane for westbound traffic at the approach to Ballard Road.
- o Construct a second through lane for eastbound traffic from Ballard Road to the ANHS right turn lane.
- o Construct approximately 600' of Lightning Drive north of Edgewood Drive with one northbound through lane, one southbound through lane, and a two-way-left-turn lane.
- o Construct a stormwater pond meeting state and local stormwater management requirements northeast of the Edgewood/Lightning intersection.

### **Option 3 (Developer preferred option)**

Reconstruct the existing roadway with concrete pavement having the same design components as Option A except to incorporate an eastbound left turn lane and associated geometric changes as shown on attached drawing.

**Attachments:**     [CTH JJ Pro-Con List for Options 1-6.pdf](#)  
                              [Additional items to reconstruct CTH JJ.pdf](#)

*The recommendation was for option 2.*

**Aldersperson Dannecker moved, seconded by Aldersperson Coenen, that the Report Action Item be recommended for denial. Roll Call. Motion failed by the following vote:**

**Aye:** 2 - Aldersperson Dannecker and Aldersperson Mann

**Nay:** 2 - Aldersperson Coenen and Aldersperson Croatt

**Excused:** 1 - Aldersperson Dalton

Appleton Downtown Inc. for a Community Foundation Grant for a Downtown Maintenance Program-Downtown CARE Team.

**Alderson Coenen moved, seconded by Alderson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Dannecker, Alderson Coenen, Alderson Croatt and Alderson Mann

**Excused:** 1 - Alderson Dalton

[16-186](#)

Award Railroad Quiet Zone Feasibility & Implementation Plan contract to SRF Consulting Group, Inc. in an amount not to exceed \$27,356.

**Attachments:** [Railroad Quiet Zone.pdf](#)

**Alderson Coenen moved, seconded by Alderson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderson Dannecker, Alderson Coenen, Alderson Croatt and Alderson Mann

**Excused:** 1 - Alderson Dalton

## 6. Information Items

[16-188](#)

Inspection Division Permit Summary Report for January , 2016.

**Attachments:** [Permit Summary Report for January 2016.pdf](#)

[16-189](#)

Landfill Division Comparison Chart of various Outagamie County communities.

**Attachments:** [Landfill Diversion Comparison Chart.pdf](#)

[16-194](#)

2015 Year End Performance Indicators

**Attachments:** [Central Equipment Agency.pdf](#)  
[Sanitation.pdf](#)  
[Public Works Inspection.pdf](#)  
[Parking Utility.pdf](#)

## 7. Adjournment

**Alderson Coenen moved, seconded by Alderson Dannecker, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt and  
Alderperson Mann

**Excused:** 1 - Alderperson Dalton