



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Minutes Library Board

Tuesday, September 20, 2016

4:30 PM

225 N. Oneida Street

1. Call meeting to order

President Scheuerman called the meeting to order at 4:30 pm

2. Roll call of membership

Others: Travis Bartels, Sandy Behnke, Jessica Brittnacher, Beth Carpenter, Mayor Tim Hanna, Karen Harkness, Colleen Holz, Tina Krueger, Adriana McCleer, Tanya Misselt, Bruce Nelson, Michael Nitz, Jan Quinlan, Colleen Rortvedt, Tasha Saecker, Emily Truman, Maureen Ward

John Peterson arrived at 4:32 pm

Present: 10 - Bergman, Hietpas, Looker, Scheuerman, Bloedow, Brault Pagel, Peterson, Dannecker, Kellner and Exarhos

Others : 1 - Panella

3. Approval of minutes from previous meeting

Bloedow moved, seconded by Bergman, that the August 16, 2016 Meeting Minutes be approved. Voice Vote. Motion Carried. (9-0)

[16-1437](#)

August 16, 2016 Meeting Minutes

Attachments: [August 16 2016 Meeting Minutes.pdf](#)

4. Public Participation and Communications

A. [16-1438](#)

County Appointment to Library Board

Attachments: [Outagamie County Appointment of P. Exarhos.pdf](#)

B. [16-1439](#)

Teen Appointment

Attachments: [Library Bd. Teen Appt. 081716.pdf](#)

C. [16-1440](#)

New APL Public Services Supervisor

Establish Order of the Day

5. Action Items

A. [16-1441](#) Bill Register - August 2016

Attachments: [August Bill Register.pdf](#)
[April Revenue Report.pdf](#)
[August Revenue and Expense Summary.pdf](#)

Looker moved, seconded by Peterson, that the August 2016 Bill Register be approved. Voice Vote. Motion Carried. (10-0)

B. [16-1442](#) Budget Amendment - September 2016

Attachments: [September Budget Amendment.pdf](#)

Looker moved, seconded by Peterson, that the Budget Amendment in the amount of \$18,150.75 be approved. Voice Vote. Motion Carried. (10-0)

C. [16-1443](#) City Procurement Card Policy

Attachments: [Procurement Card Policy Action Item 2016.pdf](#)
[P-Card Policy Rev 2016 Markup.pdf](#)

Peterson moved, seconded by Bloedow, that the City Procurement Card Policy be approved. Voice Vote. Motion Carried. (10-0)

D. [16-1444](#) Report of the Nominating Committee

Attachments: [Nominating Committee Meeting Minutes 9-6-2016.pdf](#)

Brault Pagel moved, seconded by Dannecker, that the nominated slate of officers Nancy Scheuerman - President, Brian Looker - Vice President and Will Bloedow - Secretary be approved. Voice Vote. Motion Carried. (10-0)

6. Information Items

A. Director's Report

i. [16-1445](#) FICA Alternative Plan Presentation

Attachments: [FICA one page summary.pdf](#)

ii. [16-1446](#) APL Storytellers

- iii. [16-1447](#) Financial Report format update

Attachments: [New Financial Report LIN.pdf](#)
[New Financial Report Grants.pdf](#)
[Financial Report - Discontinue.pdf](#)
[New Financial Report - Quarterly Report.pdf](#)

- iv. [16-1448](#) WLA Conference

- v. [16-1449](#) Changes to APL coordinated book drives

B. President's Report

- i. [16-1450](#) Downtown Comprehensive Plan update

- ii. [16-1452](#) Trustee trainings

C. Assistant Director's Report

- i. [16-1453](#) Hiring Process updates

D. Friends Report

- i. [16-1455](#) Friends Strategic Plan updates

7. Recent and Upcoming Programs

- A. [16-1456](#)
- i. Indonesian Day
 - ii. Hispanic Heritage Month
 - iii. Steampunk Saturday
 - iv. Adult Learners at APL
 - v. Tween Scene Fall Activities

Closed Session

Bloedow moved, seconded by Bergman that the Board meet in Closed Session for the purpose of deliberating or negotiating the purchasing of public property, the investing of public funds, or conducting other specified public business, where competitive or bargaining reasons require a closed session concerning the library building pursuant to the exceptions contained in section 19.85(1)(e) of the Wisconsin Statutes. The Board will then reconvene into open session and conduct such further business as may be pending. Voice Vote. Motion Carried. (10-0) Roll call was taken.

The meeting went into Closed Session at 5:58 pm.

Bloedow moved, seconded by Hietpas that the Board reconvene into Open Session. Voice Vote. Motion Carried. (10-0) Roll call was taken.

The Board resumed meeting in Open Session at 6:45 pm.

8. Adjournment

Dannecker moved, seconded by Bergman that the meeting be adjourned. Voice Vote. Motion Carried. (10-0)

The meeting was adjourned at 6:48 pm