



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Minutes Library Board

Tuesday, May 17, 2016

4:30 PM

225 N. Oneida Street

Lower Level Meeting Rooms A/B/C

1. Call meeting to order

President Nancy Scheuerman called the meeting to order at 4:32 pm.

2. Roll call of membership

Others Present: Travis Bartels, Jessica Brittnacher, Colleen Holz, Tina Krueger, Adriana McCleer, Tanya Misselt, Michael Nitz, Jan Quinlan, Claire Polar, Colleen Rortvedt, Tasha Saecker, Emily Truman, Maureen Ward, Paula Wright

Present: 8 - Looker, Bloedow, Brault Pagel, Peterson, Dannecker, Bergman, Hietpas and Scheuerman

Excused: 1 - Schneider

3. Approval of minutes from previous meeting

[16-750](#)

April 19, 2016 Library Board Meeting Minutes

Attachments: [April 19 2016 Meeting Minutes.pdf](#)

Peterson moved, seconded by Bergman, that the April 19, 2016 Meeting minutes be approved. Voice Vote. Motion Carried. (8-0)

4. Public Participation and Communications

[16-796](#)

APL Teen 2016 Volunteer of the Year - Claire Polar

[16-727](#)

Council Appointment to Library Board April 2016 - April 2017

[16-728](#)

Introduction of new APL Business Manager

5. Establish Order of the Day

President Scheuerman moved agenda item 7. B. Director's Report 16-738 Mixed Use Libraries Overview to before 6. Action Items.

Item 7. B. Director's Report 16-740 FICA Alternative Plan Presentation is postponed until the June meeting.

[16-738](#) Mixed Use Libraries overview

Attachments: [May 2016 Meeting presentation.pdf](#)

6. Action Items

A. [16-729](#) April 2016 Bill Register

Attachments: [2016 April Bill Register.pdf](#)
[April 2016 Revenues.pdf](#)
[2016 April Section Totals.pdf](#)

Peterson moved, seconded by Hietpas, that the April 2016 Bill Register be approved. Voice Vote. Motion Carried. (8-0)

B. [16-731](#) OWLS Membership Agreement

Attachments: [APL OWLS membership agreement 2018-2019.pdf](#)

Bloedow moved, seconded by Looker, that the OWLS Membership Agreement be approved. Voice Vote. Motion Carried. (8-0)

C. [16-815](#) Authorize OWLS to waive monies owed from old GEAC system

Attachments: [GEAC Memo Draft.pdf](#)

Dannecker moved, seconded by Looker, that the authorization for OWLS to waive monies owed from old GEAC system be approved. Voice Vote. Motion Carried. (8-0)

D. [16-733](#) Budget Amendment

Attachments: [2016 May Budget Amendment.pdf](#)

Peterson moved, seconded by Bergman, that the Budget Amendment in the amount of \$26,550 be approved. Voice Vote. Motion Carried. (8-0)

7. Information Items

A. President's Report

i. [16-735](#) Comprehensive Plan update

ii. [16-736](#) Building Study update

B. Director's Report

i. [16-739](#) Friends Grants Transition update

ii. [16-802](#) Mobility Study update

iii. [16-740](#) FICA Alternative Plan Presentation

The FICA Alternative Plan Presentation was postponed until the June meeting.

iv. [16-741](#) 2017 Budget Adoption Schedule

Attachments: [2017 Budget Schedule.pdf](#)

v. [16-795](#) Brown County reimbursement

vi. [16-742](#) PLA Report

C. Assistant Director's Report

i. [16-743](#) APL Hiring Process updates

ii. [16-744](#) Public Library System Re-design Project

D. Recent and Upcoming Programs

i. [16-745](#) Fox Cities Book Festival and Fox Cities Reads re-cap

ii. [16-746](#) Summer Library Program Kick-Off

E. Friends Report

i. [16-747](#) Annual Meeting Save the Date - May 26, 2016

ii. [16-748](#) Friends Planning and Communication

iii. [16-749](#) Used Book Sale Report

8. Adjournment

Bergman moved, seconded by Bloedow that the meeting be adjourned. Voice Vote. Motion Carried. (8-0)
The meeting was adjourned at 6:10 pm.