



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Minutes Library Board

Tuesday, February 16, 2016

4:30 PM

225 N. Oneida Street

1. Call meeting to order

President Nancy Scheuerman called the meeting to order at 4:32 p.m.

2. Roll call of membership

Others Present: Tina Babler, Travis Bartels, Luke Diedrich, Ellen Jepson, Tanya Misselt, Michael Nitz, Jan Quinlan, Colleen Rortvedt, Tasha Saecker, Emily Truman, Yee Vue, Maureen Ward, Paula Wright

Present: 7 - Bergman, Peterson, Hietpas, Looker, Scheuerman, Siebers and Brault
Pagel

Excused: 1 - Bloedow

Others : 1 - Schneider

3. Approval of minutes from previous meeting

[16-222](#)

Library Board Meeting Minutes 1-19-2016

Attachments: [January 19 2016 Meeting Minutes.pdf](#)

Siebers moved, seconded by Bergman, that the January 19, 2016 meeting minutes be approved. Voice Vote. Motion Carried. (7-0)

4. Public Participation and Communications

[16-221](#)

Fox Cities Future 15 winner Yee Lee Vue

5. Establish Order of the Day

President Scheuerman moved Action Item 6. i. 16-226 Library Director's 2016 Goals to the end of the meeting agenda for Closed Session.

6. Action Items

A. [16-223](#) January 2016 Bill Register

Attachments: [2016 JAN bill register.pdf](#)
[2016 JAN revenue and expense.pdf](#)

Siebers moved, seconded by Hietpas, that the January 2016 Bill Register be approved. Voice Vote. Motion Carried. (7-0)

B. [16-224](#) Budget Adjustment

Attachments: [2016 FEB budget amendment.pdf](#)

Siebers moved, seconded by Looker, that the Budget Adjustment in the amount of \$24,500 be approved. Voice Vote. Motion Carried. (7-0)

C. [16-225](#) Report of the Personnel and Policy Committee

Attachments: [Personnel & Policy Committee Meeting Minutes 02-12-2016.pdf](#)
[Attendance Policy strike and bold 2015.pdf](#)
[Electronic Communication Policy \(3\) 2015.pdf](#)
[Social Media Policy 11 2015.pdf](#)
[Displays Policy 2016 Draft redline.pdf](#)
[Displays Policy 2016 Draft.pdf](#)
[Financial Policy 2016 draft redline.pdf](#)
[Financial Policy 2016 draft.pdf](#)
[Friends grant funds transition memo.pdf](#)

Peterson moved, seconded by Siebers, that the policies as reviewed by the Personnel and Policy Committee (Attendance Policy, Electronic Communication Policy, Social Media Policy, APL Displays Policy and Financial Policy) be approved. Voice Vote. Motion Carried. (7-0)

7. Information Items

A. Director's Report

i. [16-228](#) WLA Legislative Agenda

Attachments: [2016 Wisconsin Library Association Legislative Agenda.pdf](#)

ii. [16-230](#) Downtown Mobility Study

Attachments: [Downtown Mobility Study for Board.pdf](#)

- iii. [16-235](#) Return of Library Materials SB466 / AB609

Attachments: [2016 Return of Library Materials.pdf](#)

- iv. [16-229](#) Staff Recognition - Golden Gabby's - Friday, March 18, 2016 - 8 a.m.

B. Assistant Director's Report

- i. [16-231](#) APL staffing changes

- ii. [16-232](#) OWLS Fees Taskforce

- iii. [16-236](#) 2016 Appleton Public Library Objectives

Attachments: [2016 Appleton Public Library Objectives.pdf](#)

C. Friends Report

- i. [16-233](#) I Love My Library Dinner Report

8. Recent and Upcoming Programs

- [16-234](#) A. Fox Cities Reads
B. READsquared

Closed Session

Peterson moved, seconded by Bergman that the meeting move into Closed Session pursuant to WI statute 19.85(f)(c) to discuss personnel matters. Voice Vote. Motion Carried. (7-0) Roll call was taken.
The meeting went into Closed Session at 5:41 p.m.

Peterson moved, seconded by Hietpas that the meeting resume meeting in Open Session. Voice Vote. Motion Carried. (7-0) Roll call was taken.
The meeting resumed meeting in Open Session at 5:45 p.m.

- i. [16-226](#) Library Director's 2016 Goals

Peterson moved, seconded by Siebers, that the established 2016 Library Director's Goals be approved. Voice Vote. Motion Carried. (7-0)

9. Adjournment

Looker moved, seconded by Siebers that the meeting be adjourned Voice Vote. Motion Carried. (7-0)
The meeting was adjourned at 5:47 p.m.