



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes Human Resources Committee

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Monday, April 11, 2016

5:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

Meeting was called to order at 5:00pm.

2. Roll call of membership

**Present:** 5 - Alderperson Konetzke, Alderperson Baranowski, Alderperson Meltzer,  
Alderperson Spears and Alderperson Williams

3. Approval of minutes from previous meeting

[16-542](#)

Minutes from 2-8-16

**Attachments:** [Minutes 2-8-16.pdf](#)

**Alderperson Baranowski moved, seconded by Alderperson Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Konetzke, Alderperson Baranowski, Alderperson Meltzer,  
Alderperson Spears and Alderperson Williams

4. Public Hearings/Appearances

5. Action Items

[16-543](#)

The committee will meet in closed session to discuss the terms of an employee separation agreement pursuant to the exemptions contained in State Statutes 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The Committee will then reconvene into an open session and conduct further business.

**Alderperson Spears moved, seconded by Alderperson Williams, to convene in Closed Session. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Alderperson Konetzke, Alderperson Baranowski, Alderperson Meltzer,  
Alderperson Spears and Alderperson Williams

**Alderperson Baranowski moved, seconded by Alderperson Spears, to rise and report, returning into open session. Upon vote, carried unanimously.**

**Aye:** 5 - Alderperson Konetzke, Alderperson Baranowski, Alderperson Meltzer, Alderperson Spears and Alderperson Williams

## 6. Information Items

[16-546](#) Implementation of FICA Alternative Plan for seasonal and part time employees who work less than 1200 hours in a calendar year.

**Attachments:** [FICA Alternative Retirement Plan.pdf](#)

**This Presentation was received and filed**

[16-551](#) Changes to the Employee Assistance Program policy

**Attachments:** [EMPLOYEE ASSISTANCE PROGRAM Policy.pdf](#)

**This Presentation was received and filed**

[16-552](#) Changes to the Electronic Communication policy.

**Attachments:** [Electronic Communicaton Policy.pdf](#)

**This Presentation was received and filed**

[16-553](#) Changes to the Social Media Policy.

**Attachments:** [Social Media Policy.pdf](#)

**This Presentation was received and filed**

[16-554](#) Changes to the Attendance Policy.

**Attachments:** [Attendance Policy.pdf](#)

**This Presentation was received and filed**

[16-555](#) Public Official Program seminar for veteran and newly-elected public officials on April 27, 2016

**Attachments:** [Public Officials Program 4-27-16.pdf](#)

**This Presentation was received and filed**

[16-576](#) Recruitment status report 4-8-16

**Attachments:** [RSR thru 4-8-16.pdf](#)

**This Report Action Item was received and filed**

7. Adjournment

**A motion was made by Alderperson Baranowski, seconded by Alderperson Spears, that this meeting be adjourned. The motion failed by the following vote:**

**Aye:** 5 - Alderperson Konetzke, Alderperson Baranowski, Alderperson Meltzer, Alderperson Spears and Alderperson Williams