



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Minutes Library Board

Tuesday, November 17, 2015

4:30 PM

225 N. Oneida Street

1. Call meeting to order

President Scheuerman called the meeting to order at 4:30 p.m.

2. Roll call of membership

Others Present: Travis Bartels, Luke Diedrich, Adriana McCleer, Tanya Misselt, Michael Nitz, Janice Quinlan, Colleen Rortvedt, Tasha Saecker, Emily Truman, Maureen Ward

Present: 7 - Bergman, Peterson, Hietpas, Looker, Scheuerman, Siebers and Bergen

Excused: 2 - Schneider and Bloedow

3. Approval of minutes from previous meeting

[15-1863](#)

October 20, 2015 Meeting Minutes

Attachments: [October 20 2015 MeetingMinutes.pdf](#)

Siebers moved, seconded by Bergman, that the October 20, 2015 Meeting Minutes be approved. Voice Vote. Motion Carried. (7-0)

4. Public Participation & Communications

5. Establish Order of the Day

6. Action Items

A. [15-1864](#)

Bill Register - October 2015

Attachments: [2015 OCT bill register.pdf](#)
[2015 OCT revenue and expense.pdf](#)

Siebers moved, seconded by Peterson, that the October 2015 Bill Register be approved. Voice Vote. Motion Carried. (7-0)

B. [15-1869](#) 2016 Budget - Final

Attachments: [2016 Library Budget Council Approved.pdf](#)
[FINAL 2016 Budget Detail from July.pdf](#)

Peterson moved, seconded by Hietpas, that the 2016 Budget - Final be approved. Voice Vote. Motion Carried. (7-0)

C. [15-1865](#) Board of Trustees Bylaws Amendment

Attachments: [Board of Trustees BYLAWS draft redline October to November 2015.pdf](#)
[Board of Trustees BYLAWS draft October to November 2015.pdf](#)

Siebers moved, seconded by Peterson, that the Board of Trustees Bylaws amendment be approved. Voice Vote. Motion Carried. (7-0)

D. [15-1866](#) 2016 Resource Library Agreement

Attachments: [Resource Library Agreement 2016 Mark up.pdf](#)

Bergman moved, seconded by Peterson, that the 2016 Resource Library Agreement be approved. Voice Vote. Motion Carried. (7-0)

7. Information Items**A. President's Report**

- i. [15-1868](#) Report on the Future of American Public Libraries Conference and tour of the Milwaukee Public Library East Branch
- ii. [15-1867](#) APL 150

B. Director's Report

- i. [15-1870](#) Reach Out and Read United Way Innovative Grant update
- ii. [15-1904](#) Atrium roof repair
- iii. [15-1871](#) Wisconsin Library Association Conference
- iv. [15-1872](#) Status of county reimbursement issues

C. Assistant Director's Report

i. [15-1873](#) Staffing updates

ii. [15-1874](#) Statistics

Attachments: [Sept 2015.pdf](#)

iii. [15-1875](#) Statewide data

Attachments: [Unemployment Circ Visits Stats.pdf](#)

iv. [15-1876](#) ILEAD

D. Friends Report

i. [15-1877](#) Friends Used Booksale - November 19 - 21, 2015

ii. [15-1878](#) I Love My Library Dinner - Save the Date: Saturday, February 6, 2016

8. Other Business

- A. [15-1879](#) Recent and upcoming programs:
- i. Holiday Brunch
 - ii. Upcoming Committee Meetings
 - iii. Materials Management Supervisor Nitz featured in article in Public Libraries Magazine
 - iv. APL Resource / Service of the Month: Give a Child a Book
 - v. Cocoa and Coloring program
 - vi. Library Board vacancy

9. Adjournment

Bergman moved, seconded by Looker that the meeting be adjourned. Voice Vote. Motion Carried. (7-0)
The meeting was adjourned at 5:27 p.m.