



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Fox Cities Transit Commission

Wednesday, April 23, 2014

3:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 8 - Chuck Rundquist, Carolyn Mewhorter, Lynn Erickson, Carol Kasimor,
Kevin Vonck, Alderperson Kyle Lobner, Richard Detienne and Alderperson
Christine Williams

3. Approval of minutes from previous meeting

[14-726](#)

Approval of Minutes from March 26, 2014

Attachments: [Minutes 03-26-14.pdf](#)

Commissioner Detienne moved, seconded by Alderperson Lobner, that the
Minutes be recommended for approval. Voice Vote. Motion Carried.

4. Public Hearings/Appearances

14-727

Public Participation on Agenda Items

5. Action Items

[14-732](#)**5310 Agreement with East Central Wisconsin Regional Planning Commission**

Attachments: [5310 Agreement with ECWRPC.pdf](#)

Valley Transit is now eligible for federal Section 5310 grant funding. Prior to 2013 the funding was only available for capital purchases for non-profit organizations serving seniors and people with disabilities. With the 2013 MAP-21 transit funding legislation, several grant programs were combined and transit systems became eligible to use some of the Section 5310 funding to supplement other operating grant funds. Valley Transit is the designated recipient for the 5310 funds in our urbanized area and can use 45% of the funds for operations plus 10% for administering the grants. However, we need to design a process to award the remaining funds to non-profits for either capital purchases to assist seniors or people with disabilities or for mobility management programs. East Central Wisconsin Regional Planning Commission was the logical partner to help us with the process because of their background and experience in awarding grants and the fact that they were not getting any of the funds themselves so were a neutral third party. The agreement that is on the agenda for approval tonight designates what each of our organizations will be responsible for and who will take the lead in each.

Commissioner Kasimor moved, seconded by Commissioner Mewhorter, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

6. Information Items[14-730](#)**Approve a \$1.00 Fare Increase for the Connector Service Effective June 15, 2014**

Attachments: [Connector Fare Increase Request.pdf](#)

Moved action item to informational section.

The Transit Commission authorized Valley Transit to schedule a public hearing to consider a \$1.00 fare increase for the Connector. The public hearing will be held at the next Transit Commission meeting on May 14, 2014 at 3 p.m. The Commission will then take action on the proposed fare increase on May 28, 2014 and if approved the fare increase would go into effect on June 16, 2014.

Alderperson Lobner moved, seconded by Commissioner Detienne, that the Report Action Item be approved. Voice Vote. Motion Carried. Approved 8/0.

[14-731](#)

Approval to Exercise the Remainder of Option Year 2 for the Connector with Running, Inc.

Attachments: [FCTC Approval to Exercise Remainder of Second Option Year with Running Inc. for Connector Service.pdf](#)

Moved action item to informational section.

The Transit Commission approved exercising the remainder of option year two with Running, Inc. to provide Connector service through the rest of 2014 contingent on funding being available to fund the service. The plan to increase funding includes a proposed fare increase of \$1 per trip, requests to municipal funding partners to assist in funding the local share of the Connector and having United Way staff approach several companies to ask for their support in funding the Connector. If additional revenues do not become available as expected, some or all of the Connector service will have to be discontinued before the end of 2014.

Commissioner Mewhorter moved, seconded by Commissioner Erickson, that the Report Action Item be approved. Voice Vote. Motion Carried. Approved 8/0.

[14-728](#)

Election of Chair, Vice Chair and Contact Person and Meeting Date and Time

Moved action item to informational section.

Chuck Rundquist was elected chair, Carolyn Mewhorter was elected vice-chair, Deborah Wetter is the contact, and the meetings will continue to be held on the 2nd and 4th Wednesday of the month at 3 p.m.

Commissioner Kasimor moved, seconded by Commissioner Detienne, that the Report Action Item be approved. Voice Vote. Motion Carried. Approved 8/0.

[14-729](#)

Approval of Payments

Attachments: [Check Register 03-16-14 thru 04-10-14.pdf](#)

Moved action item to informational section.

The payments of 03-16-14 through 04-10-14 were accepted.

[14-733](#)

March Financials

Attachments: [March Financials.pdf](#)

This Presentation was presented

[14-734](#)

March Ridership and Revenue

Attachments: [March Ridership and Revenue.pdf](#)

This Presentation was presented

[14-735](#)

Riders' Survey Results

Attachments: [VT Rider Survey 2014.pdf](#)**This Presentation was presented**[14-736](#)

Strategic Plan Update and Invitation to SWOT Analysis Event

Attachments: [Strategic Plan Update and Invitation to SWOT Analysis Event.pdf](#)**This Presentation was presented**[14-737](#)

Discussion - "What is the biggest issue for Valley Transit today?"

This Presentation was held to future meeting.[14-738](#)

Pending Items

Attachments: [Pending Items.pdf](#)**This Presentation was held to future meeting.**

7. Adjournment