City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final
Utilities Committee

Tuesday, October 13, 2026 | **4:30 PM** | **Council Chambers, 6th Floor**

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee Meeting to order at 4:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - Meltzer, Schultz, Croatt, Wolff and Hayden

4. Approval of minutes from previous meeting

26-1279 Approval of the September 8, 2026 Utilities Committee Meeting Minutes

Attachments: September 8, 2026 Utilities Committee Meeting Minutes.pdf

Schultz moved, seconded by Croatt, that the September 8, 2026 Utilities Committee Meeting minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Schultz, Croatt, Wolff and Hayden

5. Public Hearing/Appearances

6. Action Items

26-1280 Request to Award Lead Service Line Outreach and Public Education Services contract to Arcadis U.S., Inc. for $73,500 plus a $5,000 contingency, for a total not-to-exceed contract amount of $78,500.

Attachments: UC_LSLR Outreach Services Award Memo_R1 final.pdf

Hayden moved, seconded by Croatt, that the request to award Lead Service Line Outreach and Public Education Services contract to Arcadis U.S., Inc. for $73,500 plus a $5,000 contingency, for a total not-to-exceed contract amount of $78,500 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Schultz, Croatt, Wolff and Hayden

7. Information Items

26-1289 2027 Utilities Department Budget Discussion

Budget not available for discussion. Will be placed on a later agenda.

8. Adjournment

Meltzer moved, seconded by Schultz, that the Utilities Committee meeting be adjourned at 4:33 p.m.. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Schultz, Croatt, Wolff and Hayden