City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final
Community Development Committee

Wednesday, September 9, 2026 | **4:30 PM** | **Council Chambers, 6th Floor**

1. Call meeting to order

Chair Jones called the meeting to order at 4:33 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - Jones, Lambrecht, Meltzer, Stancil-Martin and Smith

Others present:
Alderperson Sheri Hartzheim, District #13
Jed W. Engel, 1745 N. Superior Street

4. Approval of minutes from previous meeting

26-0868 CDC Minutes from 5-27-26

Attachments: CDC Minutes 5-27-26.pdf

Lambrecht moved, seconded by Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Lambrecht, Meltzer, Stancil-Martin and Smith

Abstained: 1 - Jones

26-1153 CDC Minutes from 7-8-26

Attachments: CDC Minutes 7-8-26.pdf

Stancil-Martin moved, seconded by Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Jones, Lambrecht, Meltzer, Stancil-Martin and Smith

5. Public Hearing/Appearances

6. Action Items

26-1154 Request to approve the Counter-Offer to Purchase from F Street Appleton 6, LLC for Lot 2 of CSM 4045 (Tax Id #31-9-5712-00) located at the southwest corner of E. Vantage Drive and S. Eisenhower Drive in Southpoint Commerce Park Plat No. 3 at a purchase price of $611,890 ($43,000/acre)

Attachments: F Street Appleton 6_OTP_Memo to CDC 9-9-26.pdf
Signed WB44 Counter - Appleton 6.pdf
OTP WB-13 - Appleton 6.pdf
SPCP Plat Nos 1 - 3 Covenants and Restrictions.pdf

Lambrecht moved, seconded by Smith, that the Counter-Offer to Purchase from F Street Appleton 6, LLC be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Jones, Lambrecht, Meltzer, Stancil-Martin and Smith

26-1155 The Community Development Committee may go into closed session pursuant to State Statute §19.85(1)(e) for the purpose of discussing real estate negotiations regarding the potential sale of Lot 2 of CSM 4045 (Tax Id #31-9-5712-00) located at the southwest corner of E. Vantage Drive and S. Eisenhower Drive in Southpoint Commerce Park Plat No. 3 and then reconvene into open session

The Committee did not go into closed session.

7. Information Items

26-1156 Inspection Division Permit Summary Report Ending 7-31-26

Attachments: Inspections Permit Report July 2026.pdf

The Inspection Division Permit Summary Report Ending 7-31-26 was presented.

26-1157 Community Development Department Mid-Year 2026 Budget Report

Attachments: 2026 Mid Year Report Community Development Dept.pdf

The Community Development Department Mid-Year 2026 Budget Report was presented and discussed.

8. Adjournment

Meltzer moved, seconded by Smith, that the meeting be adjourned at 4:53 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Jones, Lambrecht, Meltzer, Stancil-Martin and Smith