City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final-revised
Municipal Services Committee

Monday, October 12, 2026 | **4:30 PM** | **Council Chambers, 6th Floor**

1. Call meeting to order

Chairperson Hartzheim called the Municipal Services Committee meeting to order at 4:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - Wolff, Hartzheim, Van Zeeland, Dougherty and Firkus

4. Approval of minutes from previous meeting

26-1273 Approval of the September 21, 2026 Municipal Services Committee Meeting Minutes

Attachments: September 21, 2026.pdf

Firkus moved, seconded by Van Zeeland, that the September 21, 2026 Municipal Service Committee Meeting Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Dougherty, Van Zeeland, Hartzheim and Wolff

5. Public Hearing/Appearances

6. Action Items

26-1274 Request to approve Contract Amendment #1 for 2027 Repair and Maintenance Program for the Red, Green, and Yellow Parking Ramps contract with Desman Inc. by an increase of $18,720 for a total contract amount not to exceed $214,670.

Attachments: MSC Memo Desman 2027 Ramp Repairs - Design Services Amend 01.pdf

Van Zeeland moved, seconded by Firkus, that the request to approve Contract Amendment #1 for 2027 Repair and Maintenance Program for the Red, Green, and Yellow Parking Ramps contract with Desman Inc. by an increase of $18,720 for a total contract amount not to exceed $214,670 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Dougherty, Van Zeeland, Hartzheim, Firkus and Wolff

26-1275 Request to approve Permanent Street Occupancy Permit for ADI Tree Planter Uplighting in College Avenue amenity strip from Badger Avenue to Drew Street.

Attachments: ADI Perm Street Occupancy Permit - Tree Planter Lighting.pdf
ADI Tree Lighting Trial Photo.pdf

Van Zeeland moved, seconded by Firkus, that the request to approve Permanent Street Occupancy Permit for ADI Tree Planter Uplighting in College Avenue amenity strip from Badger Avenue to Drew Street be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Dougherty, Van Zeeland, Hartzheim and Wolff

26-1276 Request to approve ordinance changes related to the Comet Ridge Subdivision (Phase 1)

Attachments: Comet Ridge Phase 1 Ordinance Changes_final.pdf

Van Zeeland moved, seconded by Firkus, that the request to approve ordinance changes related to the Comet Ridge Subdivision (Phase 1) be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Dougherty, Van Zeeland, Hartzheim and Wolff

26-1277 Request to approve changes to W Hawes Av / N Summit St intersection traffic control

Attachments: Hawes-Summit Yield to Stop Control_final.pdf

Dougherty moved, seconded by Van Zeeland, that the request to approve changes to W Hawes Av / N Summit St intersection traffic control be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Dougherty, Van Zeeland and Hartzheim

Nay: 1 - Wolff

26-1278 Request to approve Intersection traffic control at the Lindbergh Street / Jarchow Street intersection (Follow-Up to Six-Month Evaluation)

Attachments: Jarchow-Lindbergh Uncont to Stop (post 6-Mo eval)_final.pdf

Firkus moved, seconded by Van Zeeland, that the request to approve intersection traffic control at the Lindbergh Street / Jarchow Street intersection (Follow-Up to Six-Month Evaluation) be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Dougherty, Van Zeeland, Hartzheim and Wolff

7. Information Items

8. Adjournment

Wolff moved, seconded by Van Zeeland, that the Municipal Services Committee Meeting be adjourned at 4:48 p.m.. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Dougherty, Van Zeeland, Hartzheim and Wolff