



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Utilities Committee

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Tuesday, January 7, 2025

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chairperson Meltzer called the Utilities Committee Meeting to order at 4:30 p.m.*

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 3 - Meltzer, Firkus and Hayden

**Excused:** 2 - Doran and Heffernan

4. Approval of minutes from previous meeting

[24-1619](#)

Approval of the December 10, 2024 Utilities Committee Meeting Minutes.

**Attachments:** [December 10, 2024 Utilities Committee Meeting Minutes.pdf](#)

**Firkus moved, seconded by Hayden, that the Minutes from the December 10, 2024 Utilities Committee Meeting be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Meltzer, Firkus and Hayden

**Excused:** 2 - Doran and Heffernan

[24-1620](#)

Approval of the December 18, 2024 Utilities Committee Meeting Minutes.

**Attachments:** [December 18, 2024 Utilities Committee Meeting Minutes.pdf](#)

**Firkus moved, seconded by Hayden, that the Minutes from the December 18, 2024 Utilities Committee Meeting be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Meltzer, Firkus and Hayden

**Excused:** 2 - Doran and Heffernan

5. Public Hearing/Appearances

## 6. Action Items

### [24-1635](#)

Approve Contract Amendment #1 to Applied Technologies Inc. as a part of the AWWTP Column and Plank Storage Upgrades for additional design and construction management services in the amount of \$4,900 increasing the contract amount from \$25,500 to \$30,400.

**Attachments:** [250103 ATI\\_SSB\\_WallPlankModif Contract Amendment #1.pdf](#)

**Firkus moved, seconded by Hayden, that the Contract Amendment #1 to Applied Technologies Inc. as a part of the AWWTP Column and Plank Storage Upgrades for additional design and construction management services in an amount of \$4,900 increasing the contract amount from \$25,500 to \$30,400 be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Meltzer, Firkus and Hayden

**Excused:** 2 - Doran and Heffernan

## 7. Information Items

### [24-1636](#)

2024 AWWTP Biosolids Compost processing expenditures associated with Hsu Growing Supply contract.

**Attachments:** [240103 Utilities Memo Compost Informational Memo.pdf](#)  
[Biosolids Summary.pdf](#)

*This item was discussed. Additional attachments were distributed at the meeting.*

## 8. Adjournment

**Firkus moved, seconded by Hayden, that the Utilities Committee Meeting be adjourned at 4:46 pm. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Meltzer, Firkus and Hayden

**Excused:** 2 - Doran and Heffernan