



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Common Council

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Wednesday, December 4, 2024

7:00 PM

Council Chambers

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A. CALL TO ORDER

*The meeting was called to order by Mayor Woodford at 7:00 p.m.*

B. INVOCATION

*The Invocation was offered by Alderperson Meltzer.*

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

*Alderperson Schultz appeared virtually.*

**Present:** 13 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Denise Fenton, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt, Alderperson Chad Doran and Mayor Jake Woodford

**Excused:** 3 - Alderperson Katie Van Zeeland, Alderperson Patrick Hayden and Alderperson Patti Heffernan

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

*All Departments were represented.*

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[24-1517](#)

Common Council Meeting Minutes of November 20, 2024

**Attachments:** [CC Minutes 11-20-24.pdf](#)

**Alderperson Hartzheim moved, seconded by Alderperson Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 12 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Denise Fenton, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

**Excused:** 3 - Alderperson Katie Van Zeeland, Alderperson Patrick Hayden and Alderperson Patti Heffernan

**Abstained:** 1 - Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

[24-1520](#)

Confirmation of Committee Appointments/Reappointments

**Attachments:** [Dec. 4. 24 Appointments.pdf](#)

**Alderperson Hartzheim moved, seconded by Alderperson Meltzer, that the Appointments be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 12 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Denise Fenton, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

**Excused:** 3 - Alderperson Katie Van Zeeland, Alderperson Patrick Hayden and Alderperson Patti Heffernan

**Abstained:** 1 - Mayor Jake Woodford

H. PUBLIC PARTICIPATION

*There was no one signed up to speak during public participation.*

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

**Balance of the action items on the agenda.**

**Alderperson Hartzheim moved, Alderperson Meltzer seconded, to approve the balance of the agenda. The motion carried by the following vote:**

**Aye:** 12 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Denise Fenton, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Chad Doran

**Excused:** 3 - Alderperson Katie Van Zeeland, Alderperson Patrick Hayden and Alderperson Patti Heffernan

**Abstained:** 1 - Mayor Jake Woodford

- 1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE
- 2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE
- 3. MINUTES OF THE CITY PLAN COMMISSION
- 4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

[24-1515](#)

Request to Approve the Proposed Revised Reid Golf Course Rates Policy

**Attachments:**     [2025 Reid Rates Policy Memo.pdf](#)  
                                 [Reid Rate Policy 2025 DRAFT.pdf](#)  
                                 [Reid Rate Policy 2025 REDLINE.pdf](#)

This Report Action Item was approved.

- 5. MINUTES OF THE FINANCE COMMITTEE

[24-1508](#)

Request to award Unit Z-25 Water Main Reconstruction - Ballard Rd at I-41 to Advance Construction, Inc. in the amount of \$366,302 with a 8.2% contingency of \$30,000 for a project total not to exceed \$396,302.

**Attachments:**     [Z-25 BID TABS.pdf](#)  
                                 [Z-25 Contract Award Form.pdf](#)

This Report Action Item was approved.

[24-1509](#)

Request to award the AWWTP Painting and Crack Sealing Project contract to Masonry Restoration, Inc. in the amount of \$103,235 with a 15% contingency of \$15,485 for a project total not to exceed \$118,720.

**Attachments:**     [AWWTP Painting and Crack Sealing Project.pdf](#)

This Report Action Item was approved.

- 6. MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE
- 7. MINUTES OF THE UTILITIES COMMITTEE
- 8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[24-1518](#)

Ordinances #169-24 to #171-24

**Attachments:** [Ordinances to Council 12-4-24.pdf](#)

**Aldersperson Hartzheim moved, seconded by Aldersperson Meltzer, that the Ordinances be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 12 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Denise Fenton, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

**Excused:** 3 - Aldersperson Katie Van Zeeland, Aldersperson Patrick Hayden and Aldersperson Patti Heffernan

**Abstained:** 1 - Mayor Jake Woodford

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

**Aldersperson Hartzheim moved, seconded by Aldersperson Meltzer, that the meeting be adjourned at 7:05 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 12 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Denise Fenton, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Chad Doran

**Excused:** 3 - Aldersperson Katie Van Zeeland, Aldersperson Patrick Hayden and Aldersperson Patti Heffernan

**Abstained:** 1 - Mayor Jake Woodford

Kami Lynch, City Clerk