



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Common Council

Wednesday, March 1, 2023

7:00 PM

Council Chambers

A. CALL TO ORDER

The meeting was called to order by Mayor Woodford at 7:05 p.m.

B. INVOCATION

The Invocation was offered by Alderperson Meltzer.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

Present: 11 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Israel Del Toro, Alderperson Denise Fenton, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Chad Doran and Mayor Jake Woodford

Excused: 5 - Alderperson Brad Firkus, Alderperson Katie Van Zeeland, Alderperson Maiyoua Thao, Alderperson Kristin Alfheim and Alderperson Christopher Croatt

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

All Departments were represented.

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[23-0177](#)

Common Council Meeting Minutes of February 15, 2023

Attachments: [CC Minutes 2-15-23.pdf](#)

Alderperson Hartzheim moved, seconded by Alderperson Thyssen, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 10 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Israel Del Toro, Alderperson Denise Fenton, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Nate Wolff, Alderperson Sheri Hartzheim and Alderperson Chad Doran

Excused: 5 - Alderperson Brad Firkus, Alderperson Katie Van Zeeland, Alderperson Maiyoua Thao, Alderperson Kristin Alfheim and Alderperson Christopher Croatt

Abstained: 1 - Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

[23-0203](#)

Proclamations:

- MS Awareness Week
- Be Active Wisconsin
- Colorectal Cancer Awareness Month

Attachments:

[MS Awareness Week Proclamation.pdf](#)

[Be Active Wisconsin Month Proclamation.pdf](#)

[Colorectal Cancer Awareness Month Proclamation.pdf](#)

H. PUBLIC PARTICIPATION

There was no one signed up to speak during Public Participation.

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

Balance of the action items on the agenda.

Aldersperson Hartzheim moved, Aldersperson Wolff seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 10 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Israel Del Toro, Aldersperson Denise Fenton, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim and Aldersperson Chad Doran

Excused: 5 - Aldersperson Brad Firkus, Aldersperson Katie Van Zeeland, Aldersperson Maiyoua Thao, Aldersperson Kristin Alfheim and Aldersperson Christopher Croatt

Abstained: 1 - Mayor Jake Woodford

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[23-0148](#)

Preliminary Resolution 1-P-23 for Concrete Pavement, Driveway Aprons and Sidewalk Construction be adopted and refer the matter to the Finance Committee to determine the assessment rate.

Attachments: [1-P-23 Concrete Paving Sidewalks and Aprons.pdf](#)

This Report Action Item was approved.

[23-0149](#)

Preliminary Resolution 2-P-23 for Sanitary Laterals, Storm Laterals and Storm Main Construction be adopted and refer the matter to the Finance Committee to determine the assessment rate.

Attachments: [2-P-23 Sanitary Laterals, Storm Laterals, Storm Main.pdf](#)

This Report Action Item was approved.

[23-0151](#)

Complete Streets / Ped Study: Consultant Scope Approval.

Attachments: [Complete Streets-Ped Study-Consultant Scope Approval.pdf](#)

This Report Action Item was approved.

[23-0152](#)

Approve on-street parking changes on the 900 block of E John St in conjunction with the proposed Eagle Ridge Condominium development.

Attachments: [John St 900E Parking Change \(Eagle Ridge Condos\).pdf](#)

This Report Action Item was approved.

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[23-0098](#)

Class "B" Beer and "Class B" Liquor License Change of Agent application for McGregors LLC d/b/a The Dirty Leprechaun, Sara J Hoks, New Agent, located at 343 W College Ave.

Attachments: [Sara J Hoks S&L.pdf](#)

This Report Action Item was approved.

[23-0202](#)

Class "A" Beer and "Class A" Liquor License Change of Agent application for Ultimate Mart LLC d/b/a Pick N Save #123, Dennis Elliott, New Agent, located at 2700 N Ballard Rd, contingent upon approval from the Police department.

Attachments: [Dennis Elliott S&L.pdf](#)

This Report Action Item was approved.

3. MINUTES OF THE CITY PLAN COMMISSION

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[23-0066](#)

Request to award the 2023 Vosters Park Redevelopment Project contract to Triple P Inc, dba Peters Concrete Co. in the amount of \$97,000 with a 15% contingency of \$14,550, for a project total not to exceed \$111,550.

Attachments: [Vosters Park Redevelopment Project.pdf](#)

This Report Action Item was approved.

[23-0170](#)

Request to approve Finance Committee Report 1-P-23 for Concrete Pavement, Sidewalk Construction and Driveway Aprons.

Attachments: [Report 1-P-23.pdf](#)

This Report Action Item was approved.

[23-0172](#)

Request to approve Finance Committee Report 2-P-23 for Sanitary Laterals, Storm Laterals and Storm Main.

Attachments: [Report 2-P-23.pdf](#)

This Report Action Item was approved.

[23-0173](#)

Request to award Unit Y-23 Lead/Galvanized Water Service Replacement to Scott Lamers Construction, LLC in an amount not to exceed \$500,000.

Attachments: [Unit Y-23.pdf](#)

This Report Action Item was approved.

[23-0174](#)

Request to approve Bulkley Dunton Publishing Group's request for refund of 2022 personal property taxes, located at 3120 N Marshall Rd, Appleton, WI (parcel 31-1-99-1219-10)

Attachments: [Request for refund of personal property taxes.pdf](#)

This Report Action Item was approved.

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

[23-0156](#)

Request to approve Acceptance of Federal Transit Administration FY 2021 American Rescue Plan Act (ARP) grants of \$3,370,750 and \$32,147 and Coronavirus Response and Relief Supplemental Appropriations Act (CRSSAA) grant of \$32,146

Attachments: [ARPA - CRSSAA Grant Acceptance memo.pdf](#)

This Report Action Item was approved.

[23-0157](#)

Authorization to Award Whitman Facility Remodel Phase 1 Construction Project to SMA Construction Services LLC

Attachments: [Memo for Whitman Phase 1 Construction Contract.pdf](#)
 [Appleton Valley Transit 2 20 2023.pdf](#)

This Report Action Item was approved.

[23-0158](#)

Request to approve Submittal of Applications for Fiscal Year 2023 Federal 5339 (b) Funds for \$12,000,000 for the Whitman Facility Remodel Phase 2 and \$25,254,700 for the Downtown Appleton Joint Development Project

Attachments: [FCTC 5339 Grant application memo 2023.pdf](#)

This Report Action Item was approved.

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Alderson Hartzheim moved, seconded by Alderson Fenton, that the meeting be adjourned at 7:13 p.m. Roll Call. Motion carried by the following vote:

Aye: 10 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Israel Del Toro, Alderson Denise Fenton, Alderson Joss Thyssen, Alderson Alex Schultz, Alderson Vaya Jones, Alderson Nate Wolff, Alderson Sheri Hartzheim and Alderson Chad Doran

Excused: 5 - Alderson Brad Firkus, Alderson Katie Van Zeeland, Alderson Maiyoua Thao, Alderson Kristin Alfheim and Alderson Christopher Croatt

Abstained: 1 - Mayor Jake Woodford

Kami Lynch, City Clerk