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**APPLETON PUBLIC LIBRARY**  
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**TO: Members of the Appleton Public Library Board of Trustees**  
**Members of the City of Appleton Common Council**  
**FROM: Dean Gazza, Director of Parks Recreation and Facilities Management**  
**Colleen Rortvedt, Library Director**  
**DATE: September 8, 2021**  
**RE: September Library Building Project Update**

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City staff continue to work with architects Skidmore, Owings and Merrill (SOM) on the library project. The following progress has been made in the past month:

**1. Concept Design and Community Input**

- a. SOM presented concepts to the Library Building Project Advisory Committee on August 11, the Library Board on August 17 and to the community in a virtual meeting on August 23. Concepts are available on the library's website and inside the library. There are opportunities to ask questions and provide written feedback in house as well as virtually. This process has been going smoothly with major themes including parking and environmentally-friendly practices/building. Trending comments include excitement for both the opportunity to provide natural light and the overall design of the building.
- b. SOM will present to the City of Appleton Common Council on September 15.
- c. Focus groups with SOM are scheduled for October 5-7 and we will be publishing publicity and registrations this week. Most focus groups will be virtual but there are some that will be in person based on the best way to engage with each audience. There will be focus groups for people experiencing homelessness, seniors, people with disabilities, meeting room users, the black community, indigenous community, Hmong/AAPI community, Hispanic community and the LGBTQ+ community. Additional focus groups will be scheduled to focus on the needs of children, parents and teens in the future.
- d. The architects continue to refine the concept based on this feedback.

**2. Additional Site Assessment Updates**

Work and analysis continues on subsurface environmental investigations as well as additional inspections of the existing facility for lead, asbestos. This will help us determine the existing soil conditions and if any contamination exists from previous structures and activities.

**3. Contract for Construction Manager at Risk Services.**

The Boldt Company was approved as the project's construction manager (CM) by the City of Appleton Common Council on September 1<sup>st</sup>. As the construction manager, Boldt would join the design process immediately to provide pre-construction services such as assisting in estimating, schedule development and value engineering, which ultimately reduces cost and increases quality. All areas of construction will be open for public bids in Spring

2023. Boldt may choose to bid on some of this work and will only be awarded if they are the lowest responsible bidder.

The Boldt team has been meeting with SOM, library and city staff as we continue to work on the library design.

#### **4. Interim library needs**

The Director Gazza has begun working with city departments and library staff to identify possible locations for the library to function during the period of construction.