Economic Development

## REPORT TO CITY PLAN COMMISSION

Plan Commission Meeting Date: September 8, 2021
Common Council Meeting Date: September 15, 2021
Item: Final Plat - Apple Fields
Case Manager: Jessica Titel, Principal Planner

## GENERAL INFORMATION

Applicant: Jim Sehloff - Davel Engineering and Environmental
Owner: Doctors Properties, LLC c/o Henry Chou
Address/Parcel \#: E. Glenhurst Lane (Tax Id \#31-1-6501-03 and \#31-1-6501-04, Lots 3 and 4 of the Apple Creek Center plat)

Petitioner's Request: The owner/applicant is proposing to subdivide property for single-family residential development.

## BACKGROUND

The subject property was annexed to the City in 1990 as part of the AAL Annexation. The property was rezoned to C-O Commercial Office District in February 2001. The subject parcels (Lots 3 and 4) are part of the Apple Creek Center Plat that was approved by the Common Council on June 5, 2002.

On March 20, 2019, the Common Council denied a request to rezone the subject parcels from C-O Commercial Office District to R-3 Multi-Family District.

City of Appleton Comprehensive Plan 2010-2030 Future Land Use Map Amendment \#3-19 (MultiFamily Residential designation to the One and Two-Family Residential designation) and Rezoning \#1319 (C-O Commercial Office District to R-1B Single-Family District) were approved by the Common Council on March 4, 2020.

The Apple Fields Preliminary Plat was approved by Common Council on April 21, 2021.

## STAFF ANALYSIS

Existing Conditions: The subject area to be subdivided is currently undeveloped. Apple Fields consists of 6.4136 acres and will be divided into nineteen (19) single-family lots.

Comparison between Final Plat and Preliminary Plat: The Final Plat is generally consistent with the Preliminary Plat layout in terms of the shape, size, and location of the lots. The street name for the proposed cul-de-sac was changed to Honeygold Court to avoid duplication of a road name in an adjacent community.

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Zoning Ordinance Review Criteria: The current lot development standards for the R-1B Single-Family District (Section 23-93 of the Municipal Code) are as follows.

- Minimum lot area: Six thousand $(6,000)$ square feet.
- The proposed average lots size ranges from 10,000 square feet to 18,243 square feet. All lots exceed this minimum requirement.
- Minimum lot width: Fifty (50) feet.
- All lots exceed this minimum requirement.
- Minimum front, side and rear yard setbacks: Twenty (20) foot front yard, Six (6) foot side yard, and Twenty-five (25) foot rear yard.
- Required front yard setback has been shown on the Final Plat. Required setbacks will be reviewed through the building permit review process.
- Maximum building height: Thirty-five (35) feet.
- This will be reviewed through the building permit review process.
- Maximum lot coverage. Fifty percent (50\%).
- This will be reviewed through the building permit review process.

Compliance with the Appleton Subdivision Regulations: On April 21, 2021, the Common Council granted relief at the Preliminary Plat approval stage for the following modifications of regulations, pursuant to Section 17-3(f) of the Municipal Code:

1) Section 17-26(c)(2) of the Municipal Code to allow for double frontage on Lots 2 through 9.
2) Section 17-25(g) of the Municipal Code to allow the proposed cul-de-sac (Honeygold Court) to exceed 500 feet in length.

Access and Traffic: The primary vehicular access to Apple Fields is via Lightning Drive. Proposed Honeygold Court will intersect with Lightning Drive. The full 60 -foot road right-of-way widths for the proposed street will be dedicated to the City with the Final Plat.

## Surrounding Zoning Classification and Land Uses:

North: PD-R-3 Northbrook Crossing Planned Development Multi-Family District \#19-01- Multi-family residential
South: R-1B Single-Family District - Single-family dwellings
East: R-1B Single-Family District - Single-family dwellings
West: R-3 Multi-Family District - Multi-family residential (Century Oaks Community Based Residential Facility)

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Appleton Comprehensive Plan 2010-2030: Community and Economic Development staff has reviewed this proposal and determined it is compatible with the One and Two-Family Residential designation shown on the City's Comprehensive Plan 2010-2030 Future Land Use Map. Listed below are related excerpts from the City's Comprehensive Plan 2010-2030.

Goal 1 - Community Growth
Appleton will continue to provide opportunities for residential, commercial, and industrial growth, including appropriate redevelopment sites within the downtown and existing neighborhoods, and greenfield development sites at the City's edge.

## Goal 3 - Housing Quality, Variety, and Affordability

Appleton will provide a variety of rental and ownership housing choices in a range of prices affordable to community residents, and ensure that existing housing is adequately maintained in terms of physical quality and market viability.

OBJECTIVE 10.1 Land Use:
Provide an adequate supply of suitable land meeting the demand for development of various land uses.
OBJECTIVE 10.4 Land Use:
Plan for compact, efficient, and fiscally responsible growth of residential, commercial, and industrial development in new neighborhoods in order to implement the principles of smart growth.

Policy 10.4.1 Continue to guide residential growth to locations either contiguous to or within presently urbanized areas. As peripheral development occurs, it should be at a compact, urban density to ensure new neighborhoods can be efficiently served by public infrastructure.

Parks and Open Space: Section 17-29 of the Municipal Code requires parkland dedication or fee in lieu of dedication for residential subdivisions. Since no parkland will be dedicated on the subject property, park fees will be due prior to the City signing the Final Plat. For lots zoned R-1B Single-Family District, park fees are $\$ 300$ per lot.

Technical Review Group (TRG) Report: This item appeared on the June 1, 2021 TRG agenda. Comments were received from participating departments and captured in the stipulations found below.

## RECOMMENDATION

The Apple Fields Final Plat, as shown on the attached maps, BE APPROVED subject to the following conditions:

1. The Final Plat shall be recorded within 12 months from the approval date of the last approving authority and within 36 months from the approval date of the first approving authority. Failure to do so requires the subdivider to recommence the entire procedure for Final Plat approval.
2. Prior to City signatures being affixed to the Final Plat, park fees shall be paid to the City of Appleton Finance Department pursuant to Section 17-29 of the Municipal Code. For lots zoned R-1B Single-Family District, park fees are $\$ 300$ per lot.

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3. A Development Agreement is required between the City and applicant that identifies the duties and responsibilities with respect to development of the subject land.
4. Technical requirements related to site stormwater management and FEMA/CLOMR floodplain process are still being finalized. All requirements from the City of Appleton Department of Public Works, Engineering Division shall be met to the satisfaction of the City Engineer prior to the City affixing signatures on the Final Plat.
5. Remove all instances of the word "drainage" in the verbiage for the City - Water Main and Storm Sewer Easement provisions.
6. List the outside diameter of the found iron pipes shown in the legend
7. Revise the drainage plan as follows and/or provide exhibits to ensure information is clear and easily readable:

- Provide additional lot line dimensions to show the location of the grade breaks
- Response comments indicated that the City sets house elevations, which is not correct.
- For any lot adjacent to a 100 year overland flowpath, provide the lowest allowable grade at foundation for the house that is at least 12 " above the water surface elevation. This is for areas that are not related to an area where floodplain has been removed via fill.
- For any lot with floodplain fill, provide the lowest allowable grade at foundation that is 2 feet above the base flood elevation.
- All floodplain fill and drainage easement grading must be completed with the plat development prior to issuance of building permits.
- Building permits will not be issued until the LOMR is approved and the certification of fill per FEMA Technical Bulletin10-01 is completed.
- Occupancy permits will not be issued until the engineer has provided a certification for each lot that the respective residence will be "Reasonable Safe from Flooding" per FEMA Technical Bulletin 10-01.





## Apple Fields

Wetland Protected Area Exhibit:


Wetland Protected Area Setback Exhibit
Setback shown is per city of AA
City of Appleton Code $20-12(f)$
The followinin reauirements apply as excerpited from City of Appleton Municipal Code $20.312(f):$
$(3)$ The foll
a. Impervious surfacaes shall be kept out of the protective area entirely or las may be approved by the city Whapeleton) to the maximum extent practicabie.
5. Where land disturbing construction activititocociurs within a protective area, and where no impervious



c. Best management practices such as filter strips, treatment swales, or wet detention basins, that




Floodway Area

## Flood Plain Area Exhibit:

Floodplain is shown per a pending flood study submitted to fEMA, and is subject to change based on the
aporval of the Floo
The floodplain is regulated by City of Appleton Municipal Code Chapter 23 Aricicle X (FFoodplain Zoning).


Cerified $\qquad$
Department of Administration

DAVEL ENGINEERING ENVIRONMENTAL, INC.



## Apple Fields

All of Lot 3 and Lot 4 , Apple Creek Center, being located in part of the Fractional Northwest $1 / 4$ of the Southwest $1 / 4$ and part of the Northeast $1 / 4$ of the Southwest $1 / 4$ of Section 7 ,Township 21 North, Range 18 East,

City of Appleton, Outagamie County, Wisconsin

Surveyors Certificate




Given under my hand this ___day $\qquad$ 20
ane R Selloft Wisconsin Protessional Land Sunveyor No. S -2692

Owners Cerificate


Cily of Appleton
and
In the presence of: Doctors Properies, LLC
${ }^{20}$
$\overline{\text { sign }}$

Print Name
Title
State of Wisconsin)
_____County) ss

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| the same. |

Notary Public, Wisconsin my Commission Expries $\qquad$ $-$
Uutily Easement Provisionsmas Preaies

SBC, Grantee,
and
Time Warner Cable, Grantee









Doctors Properies, LLC
${ }^{\text {Doctors Properies, LLC }}$
Sign
$\stackrel{ }{\text { Print Name }}$
$\overline{\text { Tille }}$
Date

## City of Appleten Approve


$\overline{\text { Jacob A. Woodiord, Mayor }} \overline{\text { Date }}$
Thereby cerifiy that the foregoing is coopy of a resolution adopted by the the Common Council of the City of Appleton
$\overline{\text { Kami LYych, Clerk }}$
Date
Treasurer's Certificate

$\overline{\text { City Treasuruer }} \quad$ Date
County Treasurer ..... Date
Tis Fini
The propenty owner of fecord:
Doctors Properitis,
Lic Recording Informaion

Doc No. 2146833 ..... | Parcel Number |
| :---: |
| 311. $601-03$ |
| $311-501-04$ |

## Water Main and Storm Sewer Easement Provisions

## esen to Water Main and Storn Sewe is heresby cranted b

Doctors Properties, LLC, Grantor, to:
THE CITY OF APPLETON, Grantee,

1. Purose: The purpose of this easement is tor the Grantee to access, instal. regrade, replace, relocate,


2. Accass: Grantee or its agents shall have the ight to enter the grantor's land tor the purpose of exercising it
3. Suidings or Other Structures: Buidings or any other type of structure shall not be placed over Grariees'
4. Elevation: The erantor agresesthat the elevation of the exsiting ground surface within the easement area wi
not be eatered
5. Restoration: Grantee agrees that t vill restores susurface materials on yrantors sand, as nearly s is


 facaility operations. Grantee shall provide advance notice to Grantor (exceept in emergency stiutions, in

${ }_{\text {Title }}$

This grant to f easement shall be binding upon and inure to the benefit of the heirs, successors and asigns of al
$\overline{\text { sign }}$
Date
Print Name me

