

Rule 33. Remote Meeting Participation – Municipal Code Sec. 2-29 allows alderpersons to appear remotely at meetings when technology is available; however, members of the council, committees, boards or commissions shall endeavor to appear in person for the vast majority of meetings. The following shall serve as supplemental rules regarding remote attendance at Council/Committees/Commissions/Boards: a) At least twenty-four (24) hours in advance of the meeting, a member shall notify, in writing or by email or telephone, the City Clerk and: 1) In the case of a Council meeting: the President of the Common Council and Mayor; 2) In the case of a Committee/Board/Commission meeting: the Chair and Designated Contact Person. b) City staff will endeavor to record a member's remote meeting attendance in the meeting minutes. c) A member will not be permitted to participate in the closed session portion of a meeting conducted pursuant to Sec. 19.85, Wis. Stats. d) The Chairperson of these respective bodies (or Council President in the case of Council meetings) shall endeavor to appear in person or ensure that a designee is appointed to appear in person.