



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes - Final Municipal Services Committee

---

Monday, May 10, 2021

4:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

2. Roll call of membership

*Alderperson Firkus called the meeting to order at 4:30 p.m.*

**Present:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

3. Approval of minutes from previous meeting

[21-0616](#)

Minutes from May 5, 2021

**Attachments:** [Minutes from May 5, 2021.pdf](#)

Siebers moved, seconded by Fenton, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

4. Public Hearings/Appearances

5. Action Items

[21-0608](#)

Request for a permanent street occupancy permit for landscape islands to extend into the S. Frontage Road right-of-way no more than 27 feet at 2245 W. College Avenue.

**Attachments:** [Permanent Street Occupancy 2255 W College Ave.pdf](#)

Siebers moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-0609](#)

Approve E. Kimball Street and Oak Street Vacation as shown on Exhibit "A".

**Attachments:** [Kimball St-Oak Street Vacation.pdf](#)

Siebers moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers

## 6. Information Items

### [21-0611](#)

Modification to Salary Administration Policy regarding Assigned Shift Change. (Action item at Human Resources Committee)

Attachments: [Salary change-Assigned Shift Change.pdf](#)

### [21-0612](#)

Modification to the Department of Public Works Table of Organization-Parking Utility. (Action Item at Human Resources Committee)

Attachments: [Parking Utility Table of Organization.pdf](#)

### [21-0613](#)

No Mow May information

### [21-0614](#)

BIRD Launch

Attachments: [BIRD Launch.pdf](#)

### [21-0615](#)

Inspections Division Permit Summary Comparison Report for April, 2021.

Attachments: [Inspection Div Permit-April, 2021.pdf](#)

## 7. Adjournment

Prohaska moved, seconded by Doran, that the meeting be adjourned at 4:42 p.m.. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers