



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final City Plan Commission

*Any questions about items on this meeting are to be directed
to the Community and Economic Development Department,
920-832-6468.*

Tuesday, April 13, 2021

4:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 4:00 p.m.

2. Roll call of membership

Present: 7 - Palm, Robins, Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

3. Approval of minutes from previous meeting

[21-0421](#)

City Plan Minutes from 3-23-21

Attachments: [City Plan Minutes 3-23-21.pdf](#)

Fenton moved, seconded by Uitenbroek, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 7 - Palm, Robins, Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

4. **Public Hearings/Appearances**

[21-0422](#)

The street discontinuance to vacate portions of West Prospect Avenue and South Douglas Street public right-of-way, generally located near the intersection of these streets, and adopt the Initial Resolution and exhibit map (Associated with Action Item #21-0423)

Attachments: [InformalPublicHearingNotice_ProspectAvDouglasSt_StreetVacation.pdf](#)

This public hearing was held, and no one spoke on the item.

5. **Action Items**

[21-0423](#)

Request to approve the street discontinuance to vacate portions of West Prospect Avenue and South Douglas Street public right-of-way, generally located near the intersection of these streets, and adopt the Initial Resolution and exhibit map

Attachments: [StaffReport_ProspectAvDouglasSt_StreetVacation_For04-13-21.pdf](#)

Uitenbroek moved, seconded by Buetow, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 7 - Palm, Robins, Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

[21-0424](#)

Request to approve detachment of territory from the City of Appleton to the Village of Harrison, per the Intergovernmental Cooperation Agreement, for a portion of Coop Road, generally located north of Midway Road, described in the attached petition and shown on the attached maps

Attachments: [StaffReport_CoopRd_Detachment_For04-13-21.pdf](#)

Fenton moved, seconded by Uitenbroek, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 7 - Palm, Robins, Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

[21-0425](#)

Request to approve the Apple Ridge 2 Final Plat as shown on the attached maps and subject to the conditions in the attached staff report

Attachments: [StaffReport_FinalPlat_AppleRidge2_For4-13-21.pdf](#)

Buetow moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 7 - Palm, Robins, Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

[21-0426](#)

Request to approve the Apple Fields Preliminary Plat as shown on the attached maps and subject to the conditions in the attached staff report

Attachments: [StaffReport_PreliminaryPlat_AppleFields_For4-13-21.pdf](#)

Uitenbroek moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 7 - Palm, Robins, Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

6. Information Items

[21-0427](#)

Reminder of meeting date/time change to Wednesday of the week following Council at 3:30 p.m.

This item was presented.

[21-0428](#)

Virtual community input meeting on Proposed Downtown Streetscape Design Guide on April 15, 2021 from 6:00 - 8:00 p.m.

Attachments: [Downtown Streetscape Design Community Input Press Release.pdf](#)
[Downtown Streetscape Design Community Input Invite.pdf](#)

This item was presented.

7. Adjournment

Buetow moved, seconded by Robins, that the meeting be adjourned at 4:12 p.m. Roll Call. Motion carried by the following vote:

Aye: 7 - Palm, Robins, Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek