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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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TO: Finance Committee

FROM: Dean R. Gazza

DATE: 04-26-21

RE: Action: Award the "2021 AWWTP Electrical Distribution Upgrades Phase 4 Project - Substation Installation" contract to Van Ert Electric, Inc. in the amount of \$2,130,000 with a contingency of 10% for a project total not to exceed \$2,343,000.

The 2021 Capital Improvement Plan includes \$2,300,000 for the Wastewater Electrical Distribution Upgrades Project. The amount of \$1,266,333 was carried over from 2020 for a Phase 4 total budget of \$3,566,333. The amount of \$219,000 has been utilized for design and \$340,000 has been utilized for the Lower Substation Building Renovation, leaving a balance of \$3,007,333 for construction activities associated with Phase 4 of the AWWTP Electrical Distribution Upgrades Project. The majority of the electrical distribution system is from the mid-1970's and has reached the end of its useful life. The electrical distribution system is critical to the Wastewater Treatment Plant's operations and needs to be upgraded to reduce the risk of an electrical distribution component failure. This is Phase Four of a Five-Phase project.

The bids were received as follows:

Van Ert Electric, Inc.	\$2,130,000
Pieper Electric, Inc.	\$2,177,000
Altmeyer Electric, Inc.	\$2,279,484
Elmstar Electric Corporaton	\$2,406,930
Northern Electric, Inc.	\$2,488,110

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to Van Ert Electric, Inc. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to Van Ert Electric, Inc. in the amount of \$2,130,000 plus a contingency of 10% only to be utilized as needed.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.