



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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TO: Finance Committee

FROM: Dean R. Gazza

DATE: 4/26/2021

RE: Action: Award the City of Appleton's "2021 Park Pavilions Roof Replacement Project" contract to Schulze Exteriors, LLC. in the amount of \$106,374 with a contingency of 10,000 for a project total not to exceed \$116,374.

The 2021 Capital Improvement Plan includes \$125,000 to replace roofs on both of the Telulah Park Pavilions, the Schaefer Park Pavilion, and the Vulcan Hydroelectric Replica Building. The amount of \$5,700 has been utilized for design leaving a balance of \$119,300 for construction. The existing roofs are at the end of their useful life and are in need of replacement. Our annual roof inspection program identifies roofing in need of replacement and allocates resources to allow for proactive replacement to protect and preserve the facility's asset.

The bids were received as follows:

Schulze Exteriors, LLC. (low bid)	\$106,374
RJM Construction, LLC.	\$127,900

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to Schulze Exteriors LLC. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to Schulze Exteriors, LLC. in the amount of \$106,374 plus a contingency of \$10,000 only to be utilized as needed.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.