



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes - Final Utilities Committee

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Tuesday, April 13, 2021

5:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Chairperson Meltzer called the Utilities Committee meeting to order at 5:00 p.m.*

**Present:** 5 - Meltzer, Fenton, Otis, Prohaska and Smith

2. Roll call of membership

**Present:** 5 - Meltzer, Fenton, Otis, Prohaska and Smith

3. Approval of minutes from previous meeting

[21-0429](#)

Approval of the April 7, 2021 Utilities Committee Meeting Minutes.

**Attachments:** [April 7, 2021 Utilities Committee Meeting Minutes.pdf](#)

**Smith moved, seconded by Fenton, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Fenton, Otis, Prohaska and Smith

4. Public Hearings/Appealances

5. Action Items

[21-0438](#)

Request to sole source contract to Patrick Engineering for professional services needed to complete the Wastewater Electrical Distribution Upgrades Phase 5 (Final Phase), for a contract fee of \$259,600 and a contingency of 5% not to exceed a total contract of \$272,580.

**Attachments:** [2021 Electrical Distribution System Upgrades Design for 480v  
cabeling and Power System Study.pdf](#)

**Smith moved, seconded by Otis, that the Report Action Item be recommended  
for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Fenton, Otis, Prohaska and Smith

[21-0430](#)

Preliminary Resolution 2-P-21 for Sanitary Laterals, Storm Laterals and Storm Main be adopted and refer the matter to the Finance Committee to determine the assessment rate.

**Attachments:** [Resolution 2-P-21.pdf](#)

Otis moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Meltzer, Fenton, Otis, Prohaska and Smith

[21-0431](#)

Award of 2021F Stormwater Consulting Services Contract for Morrison Street and Glendale Avenue reconstruction with Brown and Caldwell in an amount not to exceed \$32,775.

**Attachments:** [2021 Morrison Glendale Award memo\\_\(002\).pdf](#)

Smith moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Meltzer, Fenton, Otis, Prohaska and Smith

## 6. Information Items

[21-0448](#)

2021 Water Treatment Facility Power Generation Test

**Attachments:** [Utilities Memo - 2021 WPPI Test and Payment.pdf](#)

*This item was reviewed.*

## 7. Adjournment

Otis moved, seconded by Prohaska, that the Utilities Committee Meeting be adjourned at 5:06 p.m.. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Meltzer, Fenton, Otis, Prohaska and Smith