



*"...meeting community needs...enhancing quality of life."*

**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

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TO: Finance Committee

FROM: Dean R. Gazza

DATE: 3/22/2021

RE: Action: Award the City of Appleton's "2021 Pierce Park Lighting Upgrades Phase 2 Project" contract to Elmstar Electric Corp. in the amount of \$113,678.75 with a contingency of 10% for a project total not to exceed \$125,046.

The 2021 Capital Improvement Plan includes \$175,000 to replace the light fixtures at Pierce Park. Of that amount \$17,850 has been utilized for design leaving a construction balance of \$157,150. This is the second phase of a two-phase project to upgrade the lighting at Pierce Park. The first phase of this project included replacing all the light poles and underground wiring at Pierce Park along the park road and parking lot. The second phase includes replacing the lighting along the walking path and replacing the hockey rink temporary light. The existing light poles and wiring are beyond their useful life and are in need of replacement. The first phase of this project was completed in 2020.

The bids were received as follows:

<b>Elmstar Electric Corp. (low bid)</b>	<b>\$113,678.75</b>
Bodart Electric Service, Inc.	\$114,279.00

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to Elmstar Electric Corp. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to Elmstar Electric Corp. in the amount of \$113,678.75 plus a contingency of 10% only to be utilized as needed.

Please contact me at 832-5572 or at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org) with any questions.