



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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TO: Parks and Recreation Committee

FROM: Dean R. Gazza

DATE: 03/08/2021

RE: Action: Award the City of Appleton's "2021 Appleton Pickleball Complex Design Project" contract to JSD Professional Service, Inc. in an amount not to exceed \$27,000.

The 2021 Capital Improvement Plan includes \$35,000 to design and install a new Pickleball Complex within the Appleton Parks system. The Parks, Recreation, and Facilities Management Department (PRFMD) issued an RFP package for site selection and design of a Pickleball Complex.

RFPs were sent to three companies, two companies responded with proposals, JSD and Rettler. We internally reviewed both proposals with staff and the JSD Professional Service, Inc proposal was selected based on value and their previous court building experience.

The Parks, Recreation, and Facilities Management Department recommends awarding the contract for the design of an Appleton Pickleball Complex Project to JSD Professional Services, Inc. in an amount not to exceed \$27,000, which is the cost of the chosen proposal.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.