



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Finance Committee

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Monday, January 25, 2021

5:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order at 5:30pm**

2. Roll call of membership

**Present:** 5 - Meltzer, Reed, Siebers, Lobner and Coenen

3. Approval of minutes from previous meeting

[21-0097](#)

January 20, 2021 Finance Committee minutes

**Attachments:** [MeetingMinutes20-Jan-2021-10-51-33.pdf](#)

**Siebers moved, seconded by Meltzer, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Reed, Siebers, Lobner and Coenen

4. **Public Hearings/Appearances**

5. **Action Items**

[21-0099](#)

Request to approve the Relocation Orders for the Richmond at Glendale, Lightning Drive, Spartan Drive, and Newberry at Kensington projects

**Attachments:** [RO - Richmond and Glendale.pdf](#)

[RO - Lightning Drive.pdf](#)

[RO - Spartan Drive.pdf](#)

[RO - Newberry and Kensington.pdf](#)

**Coenen moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Reed, Siebers, Lobner and Coenen

[21-0100](#)

Request to approve Resolution for Worker's Compensation self-insurance

**Attachments:** [0008 - WC Resolution to Reauthorize Self Insurance.pdf](#)

Coenen moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Meltzer, Reed, Siebers, Lobner and Coenen

[21-0098](#)

Request to approve the following 2021 Budget amendments:

**ELC (Epidemiology & Laboratory Capacity) COVID Grant Fund**

|                        |            |
|------------------------|------------|
| Health Grants and Aids | +\$ 22,900 |
| Salaries               | +\$ 4,200  |
| Fringe Benefits        | +\$ 700    |
| Purchased Services     | +\$ 18,000 |

to record grant agreement modification from the State Department of Health Services for 2020-2021 COVID-19 pandemic response costs (2/3 vote of Council required)

**ELC (Epidemiology & Laboratory Capacity) COVID Grant Fund**

|                        |            |
|------------------------|------------|
| Health Grants and Aids | +\$390,100 |
| Salaries               | +\$224,000 |
| Fringe Benefits        | +\$ 39,500 |
| Supplies               | +\$ 5,500  |
| Purchased Services     | +\$121,100 |

to record grant agreement modification from the State Department of Health Services for 2020-2022 COVID-19 pandemic response costs (2/3 vote of Council required)

**Attachments:** [2020-2021 ELC Funding.pdf](#)

[2020-2022 ELC Funding.pdf](#)

Siebers moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Meltzer, Reed, Siebers, Lobner and Coenen

**6. Information Items**

[21-0101](#)

Contract 87-20 was awarded to Green Bay Pipe & TV for \$239,500 for Sewer Cleaning & Televising. Payments issued to date total \$203,407.96. Request final payment of \$29,289.54

**This contract final payment was presented**

[21-0102](#)

Contract 109-20 was awarded to TMI Coatings, Inc for \$174,000 with a contingency of \$17,400 for Ridgeway Tower. Payments issued to date total \$170,520. Request final payment of \$3,480

**This contract final payment was presented**

[21-0103](#)

Contract 56-20 was awarded to MCC, Inc for \$968,523 with a contingency of \$62,949 for Spartan Drive Area Utilities, Grade & Gravel, Stormwater Ponds. Payments issued to date total \$883,838.67. Request final payment of \$84,022.99

**This contract final payment was presented**

[21-0105](#)

Contract 38-20 was awarded to Lunda Construction Co for \$766,779 with a contingency of \$50,000 for Roemer Road Box Culvert Replacement. Payments issued to date total \$723,599.87. Request final payment of \$38,084.20

**This contract final payment was presented**

## 7. Adjournment

**Siebers moved, seconded by Reed, that the meeting be adjourned. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Reed, Siebers, Lobner and Coenen