



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final City Plan Commission

*Any questions about items on this meeting are to be directed
to the Community and Economic Development Department,
920-832-6468.*

Tuesday, January 12, 2021

4:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 4:02 p.m.

2. Roll call of membership

Commissioner Palm's video was not displaying for part of the meeting; therefore, she was unable to vote on some items.

Present: 5 - Palm, Robins, Mayor Woodford, Fenton and Buetow

Excused: 1 - Rabec

Others present:

Robert Koehler, Hoffman Planning, Design & Construction

Dr. Lee Vogel, Executive Director, Mosaic Family Health

Larry Cain, 818 E. Pondview Court (675 E. Edgewood Drive)

Tom Wendt, YMCA

Bill Breider, YMCA

3. Approval of minutes from previous meeting

[21-0011](#)

City Plan Minutes from 12-8-20

Attachments: [City Plan Minutes 12-8-20.pdf](#)

Commissioner Palm's video not displaying, so she was unable to vote.

Buetow moved, seconded by Fenton, that the Minutes be approved. Roll Call.

Motion carried by the following vote:

Aye: 4 - Robins, Mayor Woodford, Fenton and Buetow

Excused: 2 - Palm and Rabec

4. Public Hearings/Appearances

[21-0008](#)

Special Use Permit #7-20 for a parking ramp located at 120 South Oneida Street (Tax Id #31-2-0052-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (Associated with Action Item #21-0009)

Attachments: [ClassIIPublicHearingNoticeNewspaper_YMCAParkingRamp_SUP#7-20.pdf](#)
[PublicHearingNoticeNeighborhood_YMCAParkingRamp_SUP#7-20.pdf](#)

This public hearing was held, and Dr. Lee Vogel spoke on the item.

5. Action Items

[21-0009](#)

Request to approve Special Use Permit #7-20 for a parking ramp located at 120 South Oneida Street (Tax Id #31-2-0052-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

Attachments: [StaffReport_YMCAParkingRamp_SUP_For01-12-21.pdf](#)

Commissioner Palm's video not displaying, so she was unable to vote.

Fenton moved, seconded by Robins, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Robins, Mayor Woodford, Fenton and Buetow

Excused: 2 - Palm and Rabec

[21-0010](#)

Request to approve the Cain Annexation consisting of approximately 0.77 acre located at 675 East Edgewood Drive, currently in the Town of Grand Chute, as shown on the attached maps subject to the stipulation in the attached staff report

Attachments: [StaffReport_Cain Annexation_For01-12-21.pdf](#)
[DOA Annexation Review Letter_Cain_1-11-21.pdf](#)

Commissioner Palm's video not displaying, so she was unable to vote.

Buetow moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Robins, Mayor Woodford, Fenton and Buetow

Excused: 2 - Palm and Rabec

[21-0034](#)

Request to approve the access restriction release for Lot 91 of First Addition to Clearwater Creek (Tax Id #31-6-6200-91), as shown on the attached map, pending approval by the Municipal Services Committee, and subject to the owner/agent completing and recording an appropriate correction instrument with the Outagamie County Register of Deeds

Attachments: [StaffMemo_FirstAddnToClearwaterCreek_RestrictionRelease_For01-12-21.pdf](#)
[RequestEmail_FirstAddnToClearwaterCreek_RestrictionRelease.pdf](#)
[RecordedPlat_FirstAddnToClearwaterCreek_RestrictionRelease.pdf](#)

Buetow moved, seconded by Palm, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Palm, Robins, Mayor Woodford, Fenton and Buetow

Excused: 1 - Rabec

6. Information Items

7. Adjournment

Buetow moved, seconded by Robins, that the meeting be adjourned at 4:15 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Palm, Robins, Mayor Woodford, Fenton and Buetow

Excused: 1 - Rabec