



*"...meeting community needs...enhancing quality of life."*

**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

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**To:** Library Board

**From:** Dean R. Gazza, Director of Parks, Recreation and Facilities Management

**Date:** August 18, 2020

**Re:** Action: Recommend awarding the Library CIP flooring replacement contract to H.J. Martin & Son, Inc. for \$95,995 with an additional \$1,600 for contingencies, for a contract total not to exceed \$97,595.

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The 2020 Capital Improvement Plan includes \$100,000 to replace aging flooring at the Library. The existing carpeting has exceeded its average useful life and is showing signs of normal wear including matting and tears. The area of work focuses on the first floor children's area and the second floor open area totaling 18,183 square feet.

The bids were received as follows:

H.J. Martin & Son, Inc.	\$95,995
D and M Interiors	\$97,552
BSI	\$121,789
Continental Flooring	\$111,554

The Parks, Recreation, and Facilities Management Department recommends approving the contract to H.J. Martin & Son, Inc. in the amount of \$95,995, plus a contingency of \$1,600 only to be utilized as needed.

Please feel free to contact me at 832-5572 with any questions, or by email at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org).