

RECRUITMENT STATUS REPORT

UPDATES THRU 08/06/2020

STAFF PERSON	POSITION	DEPT.	DATE OF VACANCY	# OF OPENINGS	STATUS
KIM	Bus Driver	VT	Multiple	5	Application deadline 10/25/20. Panel Interviews: 8/12/20, 8/26/20 & 9/9/20. Background and references pending on 1 candidate.
	Part-Time Bus Driver	VT	N/A	N/A	Application deadline 10/25/20. Panel Interviews: 8/12/20, 8/26/20 & 9/9/20.
	Road Supervisor	VT	3/30/20	1	Applications under review.
	Communication Technician	VT	6/24/20	1	Applications under review.
	Grounds Coordinator	PRFM	5/22/20	1	Applications under review.
ALLISON	Community Service Officer (CSO)	Police	N/A	NA	Medical pending on 1 candidate. Physical Fitness testing 8/15/20.
	Police Officer	Police	N/A	1 +Elig.	Physical Fitness Testing 8/24/20, 8/25/20 & 8/29/20.
	Battalion Chief – Resource Development & Special Operations	Fire	3/2/20	1	PFC Interviews: 8/25/20.
	LTE – Library Assistant-Community Partnerships (Sub)	Library	N/A	1	Applications under review.
	Library Clerk – Regular Part-Time	Library	6/29/20	1	Background and references pending on top candidate.
	Library Assistant – Children’s	Library	8/9/20	1	Panel Interviews 8/7/20.
	Senior Communications Specialist	Mayor	5/5/20	1	Completing finalist steps with 3 candidates.

TOTAL POSITIONS OPEN = 14 TOTAL ELIGIBILITY LISTS = 1

POSITIONS ON HOLD

STAFF PERSON	POSITION	DEPT	Date(s) of Opening(s)	# of Openings	Person Vacating Position/Status
ALLISON	Systems Analyst	IT	9/6/19	1	Using part-time temporary staffing to fill current need.
KIM	Parking Operator I	DPW	5/30/20	1	Received RTF – December hire.
	Operator I - Sanitation	DPW	7/13/20	1	Department evaluating

TOTAL POSITIONS ON HOLD = 3

Note: Part time non-benefited positions do not (per Recruitment Policy) require authorization outside the department. The Mayor has asked departments to scrutinize.