

**CITY OF APPLETON 2020 BUDGET**

**PARKS AND RECREATION  
DEPARTMENT**

**Director of Parks, Recreation & Facilities Management:**

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# **CITY OF APPLETON 2020 BUDGET**

## **PARKS, RECREATION AND FACILITIES MANAGEMENT DEPARTMENT**

### **MISSION STATEMENT**

Building communities and enriching lives where we live, work and play.

### **DISCUSSION OF SIGNIFICANT 2019 EVENTS**

Parks and Recreation is a tangible reflection of the quality of life in a community. Together, they provide gathering places and opportunities for families and social groups, as well as for individuals of all ages and economic status. In 2019, many great projects were completed to preserve and extend the useful life of our parks as well as updates made to our recreational programming to meet the demands and needs of our community.

#### Parks and Grounds Management

The grounds division proactively managed 610 acres of grounds, 17 ball diamonds, 17 tennis courts, 11 basketball courts, 2 Frisbee golf courses, 1 skateboard park, 7 ice rinks, 11.5 miles of paved trails, one archery range, one kayak launch and 20,100 sq. ft. of accessible playgrounds.

Significant projects include the renovation of Jones Park which includes a new pavilion, stage and playground; construction of a fishing pier, kayak launch and trail at lower Telulah Park; replacement of tennis/basketball courts at Linwood Park; and a new playground at Pierce Park. Other projects include the addition of a concrete accessible walkway, dugout and bleacher pads at the Kiwanis Park; hardscape improvements around the pavilions at Kiwanis and Hoover Parks; the completion of Phase IV of the Scheig Center; trail improvements at Vulcan Heritage Park; irrigation and drainage improvements to ball diamond 1, and a new scoreboard and re-lamping of diamond 6 at Memorial Park. Additionally, a new shade structure was added to the skate park; security improvements at Vosters Park; and various playground equipment and surface repairs, park drainage improvements, invasive plant control, parking lot repairs and general grounds maintenance.

#### Recreation Services

The recreation division continued to excel in their mission to provide recreational services by developing programs and activities that encourage community involvement and the well-being of our residents.

The Unity Dance Academy has continued to see an upwards trend in the pre-school dance program. This summer, we offered more pre-school dance classes in our summer schedule. We are excited to see our preschool dance program experience a large growth from 44 participants in the summer of 2018 to 117 participants the summer of 2019. This directly impacts the success of the overall Unity Dance Academy program by attracting more dancers at a younger age.

Marketing was a success for the Recreation Division in 2019. In February, we launched our updated website. The overall look is more vibrant and more user friendly allowing visitors to the site to easily navigate around the different pages. In March, we distributed our first Appleton Parks and Recreation Activity Guide. The new format allow us to have more exposure and to continue to create/enhance our brand image. We continue to expand our social media presence through creative videos and engaging topics such as our Tuesday Trivia.

We continued to see success in youth sports league numbers. Our youth basketball league saw the introduction of a third location and the introduction of a teen core league. All our youth sports leagues were trending up approximately 10%. While the increase in participation has helped generate additional revenue, it has also lead to additional expenses such as staffing, t-shirts, and equipment costs. Overall, our youth sports leagues are still recovering over 100%. We have been asked by the Aspen Institute to serve as a Collective Action pilot site for their Project Play Teamwork Toolkit. The pilot process will kick off in the fall of 2019.

A new memorandum of understanding was completed with Fox Valley Athletics to provide adult softball services at Appleton Memorial Park. The agreement also includes the concession operations at the complex.

Our early childhood program has evolved over the past several years. In the past, we ran a traditional pre-school program for ages 3-5 during the school year. After a lot of discussion, research analysis and community feedback, we decided to restructure our early childhood program to be a more inclusive program that encompass several play-based educational and recreational programs that are shorter in length (6 weeks) and offered at a reasonable cost.

# CITY OF APPLETON 2020 BUDGET

## PARKS, RECREATION AND FACILITIES MANAGEMENT

### MAJOR 2020 OBJECTIVES

Provide planning and project management services including construction oversight and representation related to projects outlined in the capital improvement plan.

Provide multi-use aquatic facilities that serve as a destination for residents of Appleton and surrounding communities at a reasonable cost for all ages and abilities while maintaining a welcoming and safe environment.

Implement the Parks and Recreation section of the Comprehensive Plan. Monitor trends in the community, changes in the parks and recreational industry and solicit and implement feedback to update the five-year plan annually.

Implement improvements as indicated in the ADA accessibility audit to ensure compliance with ADA Title II Section 35.150(d)(3) requirements.

Implement recommendations outlined in the Trails Master Plan.

Upgrade playground areas and equipment to obtain a 15 year life-cycle replacement schedule. We currently provide 46 playground structures, 81 swing sets and numerous other play equipment in 29 playground areas throughout the parks. When playground equipment exceeds its life expectancy, we replace it to ensure safety and that it meets the recreational needs of the users.

Continue to initiate an Adopt-A-Park program and volunteer programs for the Appleton Memorial Park Gardens.

Explore the launch of a special needs/unified sports program for youth.

Continue to drive Teen Core initiative forward and explore additional opportunities to engage this demographic.

Strengthen partnerships to become more responsive to community needs. Look to engage, leverage and develop community and corporate partners to optimize and broaden programs and services.

Completion of Project Play pilot program through the Aspen Institute.

Develop a plan for internal special events and operations at the redeveloped Jones Park and skating rinks.

Serve an aging population with social, recreational, active and healthy opportunities.

Strengthen community image and sense of place through marketing efforts via our social media sites, website, mass e-mail communication efforts, and Parks and Recreation activity guide.

Work internally to develop a customer service strategy to ensure high quality service is being provided.

Encourage increased awareness, program participation, and staff hiring amongst community demographic segments that are currently under-represented.

DEPARTMENT BUDGET SUMMARY							
Programs		Actual		Budget			%
Unit	Title	2017	2018	Adopted 2019	Amended 2019	2020	Change *
<b>Program Revenues</b>		\$ 931,131	\$ 1,072,333	\$ 1,020,852	\$ 1,020,852	\$ 1,053,304	3.18%
<b>Program Expenses</b>							
16532	Grounds Maintenance	1,948,651	1,929,488	2,007,693	2,007,693	2,042,573	1.74%
16541	Recreation Programs	1,666,870	1,751,731	1,865,543	1,867,543	1,856,235	-0.61%
<b>Total Program Expenses</b>		\$ 3,615,521	\$ 3,681,219	\$ 3,873,236	\$ 3,875,236	\$ 3,898,808	0.61%
<b>Expenses Comprised Of:</b>							
Personnel		1,879,475	1,905,855	1,989,210	1,989,210	1,988,225	-0.05%
Training & Travel		6,460	6,555	8,320	8,320	8,320	0.00%
Supplies & Materials		254,422	295,002	341,904	343,904	341,904	-0.58%
Purchased Services		1,475,164	1,473,807	1,533,802	1,533,802	1,560,359	1.73%
<b>Full Time Equivalent Staff:</b>							
Personnel allocated to programs		16.39	16.39	16.39	16.39	16.39	

# CITY OF APPLETON 2020 BUDGET

## PARKS, RECREATION AND FACILITIES MANAGEMENT

**Parks and Grounds Management**

**Business Unit 16532**

### PROGRAM MISSION

Develop, manage and maintain a high quality, diverse system of park land, athletic facilities, trails, open spaces and other City property in an environmentally conscious manner for the enjoyment and healthful recreation of the community.

### PROGRAM NARRATIVE

#### Link to City Goals:

Implements Key Strategy #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement".

#### Objectives:

To maintain the appropriate levels and quality of green space to increase health, social connection, aid the environment and have significant positive impacts on the local economy.

Proactively perform grounds preparation, planning and maintenance of open spaces, City-owned facilities, ball diamonds, trails, boulevards, triangles, ice rinks and playgrounds. Services provided to internal and external customers include, but are not limited to:

Asphalt/concrete maintenance	Landscaping	Spring and Fall cleanup
Fence/gate maintenance	Mowing	Snow removal/ice control
Fertilizing	Parking/sidewalks maint.	Turf management
Graffiti removal	Signage	Weed control

Recreational maintenance of playground equipment, ball fields, basketball courts, tennis courts, trails, x-country skiing and ice rink maintenance.

#### Major changes in Revenue, Expenditures, or Programs:

No major changes.

### PERFORMANCE INDICATORS

	Actual 2017	Actual 2018	Target 2019	Projected 2019	Target 2020
<b>Client Benefits/Impacts</b>					
Provide a proactive grounds program					
% of internal satisfied customers	99%	99%	100%	100%	100%
% of external satisfied customers	99%	99%	100%	100%	100%
<b>Strategic Outcomes</b>					
Services performed as scheduled:					
Work completed in time scheduled	98%	99%	100%	100%	100%
Quantity of code, safety, etc. citations	0	0	0	0	0
<b>Work Process Outputs</b>					
Cost of service					
Per Capita	\$23.79	\$23.41	\$24.67	\$24.67	\$25.12
Acres of parkland & trails maintained					
Parks (acres)	609.6	609.6	609.6	609.6	609.6
Trails (miles)	11.5	11.5	11.5	11.5	15.5

# CITY OF APPLETON 2020 BUDGET

## PARKS, RECREATION AND FACILITIES MANAGEMENT

**Parks and Grounds Management**

**Business Unit 16532**

### PROGRAM BUDGET SUMMARY

Description	Actual		Budget		
	2017	2018	Adopted 2019	Amended 2019	2020
<b>Revenues</b>					
480100 Charges for Service	\$ 76,344	\$ 76,916	\$ 78,000	\$ 78,000	\$ 78,000
500100 Fees & Commissions	27	-	-	-	-
501000 Miscellaneous Revenue	694	135	250	250	250
501600 Lease Revenue	103,647	106,917	106,410	106,410	107,892
502000 Donations & Memorials	16,869	21,984	7,500	7,500	7,500
503000 Damage to City Property	313	264	-	-	-
503500 Other Reimbursements	-	130	-	-	-
<b>Total Revenue</b>	<b>\$ 197,894</b>	<b>\$ 206,346</b>	<b>\$ 192,160</b>	<b>\$ 192,160</b>	<b>\$ 193,642</b>
<b>Expenses</b>					
610100 Regular Salaries	\$ 545,968	\$ 545,494	\$ 555,796	\$ 555,796	\$ 566,772
610400 Call Time Wages	1,628	2,141	1,598	1,598	1,630
610500 Overtime Wages	6,877	10,118	8,514	8,514	8,683
610800 Part-Time Wages	87,462	89,321	106,006	106,006	106,037
615000 Fringes	262,116	229,287	251,291	251,291	250,611
620100 Training/Conferences	1,059	1,534	2,000	2,000	2,000
630300 Memberships & Licenses	460	822	600	600	600
630500 Awards & Recognition	172	165	165	165	165
630600 Building Maint./Janitorial	30	22	-	-	-
630700 Food & Provisions	220	222	220	220	220
630899 Other Landscape Supplies	57,121	52,639	55,000	55,000	55,000
630901 Shop Supplies	4,995	5,554	5,000	5,000	5,000
632002 Outside Printing	608	14	-	-	-
632199 Other Clothing	2,012	1,075	1,500	1,500	1,500
632200 Gas Purchases	15,890	17,261	17,000	17,000	17,000
632300 Safety Supplies	2,508	2,599	2,500	2,500	2,500
632700 Miscellaneous Equipment	15,224	26,631	25,000	25,000	25,000
640400 Consulting Services	12,000	17,650	12,000	12,000	12,000
640700 Solid Waste/Recycling	91	117	-	-	-
614300 Utilities	251,997	246,071	287,050	287,050	282,500
641500 Tipping Fees	1,647	232	1,000	1,000	1,000
642000 Facilities Charges	236,224	251,540	241,334	241,334	241,637
642500 CEA Expense	328,389	359,778	374,419	374,419	405,218
642900 Interfund Allocations	(32,598)	(24,769)	(30,000)	(30,000)	(30,000)
644000 Snow Removal Services	2,749	6,954	15,000	15,000	15,000
645400 Grounds Repair & Maint.	109,795	50,099	51,000	51,000	49,000
650301 Facility Rent	-	3,753	500	500	500
659900 Other Contracts/Obligation	34,007	33,164	23,200	23,200	23,000
<b>Total Expense</b>	<b>\$ 1,948,651</b>	<b>\$ 1,929,488</b>	<b>\$ 2,007,693</b>	<b>\$ 2,007,693</b>	<b>\$ 2,042,573</b>

### **DETAILED SUMMARY OF 2020 PROPOSED EXPENDITURES > \$15,000**

#### Landscape Supplies

Topsoil, sand, seed, fertilizer,  
infield mix for ball diamonds, plant  
material, herbicides/pesticides,  
mulch, chips and other supplies

\$ 55,000  
\$ 55,000

#### Gas Purchases

Fuel for small equipment

\$ 17,000  
\$ 17,000

#### Other Contracts/Obligations

Contracted pavilion/bathroom cleaning \$ 15,000  
Reid maintenance bldg. rental 3,500  
Port-a-potty rental 4,500

\$ 23,000

#### Misc. Equipment

Replace small motor equip.

\$ 25,000  
\$ 25,000

#### Grounds Repair & Maintenance

Weed cutting \$ 5,000  
Fencing repair 6,000  
Weed control 5,000  
Playground equip. 8,000  
Courts/fields upkeep 8,000  
Signage upkeep 2,500  
Exterior lighting repair 2,500  
Stormwater pond maint. 5,000  
Landscaping maint. 4,000

#### Other:

Scoreboards, gates, trails,  
ice rinks, goose mgmt. \$ 3,000  
\$ 49,000

# CITY OF APPLETON 2020 BUDGET

## PARKS, RECREATION AND FACILITIES MANAGEMENT

**Recreation Services**

**Business Unit 16541**

### PROGRAM MISSION

To provide both structured and unstructured recreational services by developing diverse programs and activities that encourage community involvement while striving to enhance the social, cultural and physical well-being of our residents and visitors.

### PROGRAM NARRATIVE

**Link to City Goals:**

Implements Key Strategy #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures."

**Objectives:**

Provide exceptional customer service through:

- Promotion and support services for our online registration system and pass management system
- Effective and efficient person to person customer service contacts
- Utilization of social media including the e-newsletter, website, Facebook, Twitter and Instagram
- Well trained staff and volunteers

Provide diverse recreational opportunities for youth and adults (pre-school through older adult) that are cost-effective:

Active adult programs	Youth sports programs/leagues	Drop-in programs
Pre-school programs	Adult and older instructional programs	Special events/trips
Youth instructional programs	Adaptive programs	Teen programs

Coordinate delivery of recreation programs, activities and facilities by:

- Administration of agreements with existing partners
- Collaboration with other government agencies
- Coordination with community groups and organizations

Maximize utilization of recreational facilities through:

- Department programming of pools, athletic fields, tennis courts, studios, pavilions, etc.
- Policies that promote and monitor community use
- Customer friendly registration and reservation methods for park usage, sport fields/diamonds, pavilions
- Collaboration of recreation services with community groups and other leisure service providers

Recognize changing landscape of parks and recreation services in community by:

- Developing strategic plan for delivery of recreation services
- Annually updating the five year comprehensive plan
- Engaging in community activities, groups and organizations

**Major Changes in Revenue, Expenditures or Programs:**

No major changes.

### PERFORMANCE INDICATORS

	<u>Actual 2017</u>	<u>Actual 2018</u>	<u>Target 2019</u>	<u>Projected 2019</u>	<u>Target 2020</u>
<b>Client Benefits/Impacts</b>					
Timely and organized program delivery					
% of customers who were satisfied with the services provided	96%	96%	100%	100%	100%
<b>Strategic Outcomes</b>					
Customer experience					
% of program with >80% maximum enrollment	95%	95%	100%	100%	100%
# of new programs offered	16	11	5	20	5
<b>Work Process Outputs</b>					
Number of recreational opportunities:					
# of programs offered	177	189	194	214	219
# of collaborations	99	101	101	101	101
Net cost of service					
Recreation (per capita)	\$ 12.69	\$ 12.04	\$ 14.12	\$ 14.12	\$ 13.99

**CITY OF APPLETON 2020 BUDGET**  
**PARKS, RECREATION AND FACILITIES MANAGEMENT**

**Recreation Services**

**Business Unit 16541**

**PROGRAM BUDGET SUMMARY**

Description	Actual		Budget		
	2017	2018	Adopted 2019	Amended 2019	2020
<b>Revenues</b>					
480100 Charges for Service	\$ 715,915	\$ 842,858	\$ 809,762	\$ 809,762	\$ 835,532
487700 Advertising Fees	-	-	5,000	5,000	6,900
500100 Fees & Commissions	1,231	1,475	980	980	980
501000 Miscellaneous Revenue	414	547	1,250	1,250	-
501500 Rental of City Property	6,324	9,062	6,000	6,000	6,000
502000 Donations & Memorials	9,353	12,045	5,700	5,700	10,250
<b>Total Revenue</b>	<b>\$ 733,237</b>	<b>\$ 865,987</b>	<b>\$ 828,692</b>	<b>\$ 828,692</b>	<b>\$ 859,662</b>
<b>Expenses</b>					
610100 Regular Salaries	\$ 386,880	\$ 411,437	\$ 409,975	\$ 409,975	\$ 417,711
610500 Overtime Wages	148	220	-	-	-
610800 Part-Time Wages	414,626	467,899	472,473	472,473	477,470
615000 Fringes	173,770	149,938	183,557	183,557	159,311
620100 Training/Conferences	5,401	5,022	6,320	6,320	6,320
630100 Office Supplies	2,615	2,078	2,775	2,775	2,775
630200 Subscriptions	-	242	300	300	300
630300 Memberships & Licenses	6,611	7,262	8,579	8,579	8,579
630400 Postage/Freight	310	281	13,600	13,600	13,600
630500 Awards & Recognition	2,171	3,502	3,893	3,893	3,893
630600 Building Maint./Janitorial	136	210	250	250	250
630700 Food & Provisions	4,424	2,962	4,695	4,695	4,695
631000 Miscellaneous Chemicals	37,057	41,223	41,500	41,500	41,500
631400 Concession Supplies	51,460	53,774	52,605	52,605	52,605
631500 Books & Library Materials	307	-	750	750	750
631600 Supplies	17,123	26,733	28,010	30,010	28,010
632000 Printing / Copying	3,437	4,339	34,950	34,950	34,950
632100 Clothing	16,889	24,608	29,620	29,620	29,620
632400 Medical/Lab Supplies	668	1,725	900	900	900
632700 Miscellaneous Equipment	11,974	19,060	12,492	12,492	12,492
640300 Bank Service Fees	22,140	30,032	22,500	22,500	22,500
640400 Consulting Services	660	795	700	700	700
640700 Solid Waste/Recycling Picku	363	330	400	400	400
640900 Inspection Fees	-	264	200	200	200
641100 Temporary Help	3,600	4,383	5,600	5,600	5,600
641200 Advertising	4,297	4,090	4,500	4,500	4,500
614300 Utilities	101,613	121,440	117,200	117,200	117,200
641800 Equip Repairs & Maint	-	194	-	-	-
642000 Facilities Charges	199,652	175,578	205,580	205,580	205,869
642400 Software Support	-	-	9,458	9,458	9,458
642500 CEA Expense	7,202	4,427	5,978	5,978	7,894
643100 Interpreter Services	214	-	200	200	200
650301 Facility Rent	111,712	101,492	123,513	123,513	123,513
650302 Equipment Rent	5,662	5,884	5,500	5,500	5,500
659900 Other Contracts/Obligation	73,748	80,307	56,970	56,970	56,970
<b>Total Expense</b>	<b>\$ 1,666,870</b>	<b>\$ 1,751,731</b>	<b>\$ 1,865,543</b>	<b>\$ 1,867,543</b>	<b>\$ 1,856,235</b>

**DETAILED SUMMARY OF 2020 PROPOSED EXPENDITURES > \$15,000**

<b><u>Chemicals</u></b>		<b><u>Clothing</u></b>	
Chlorine, CO <sub>2</sub> , stabilizer;		Youth sport t-shirts	\$ 22,950
Mead & Erb pools	\$ 41,500	Staff clothing	6,670
	<u>\$ 41,500</u>		<u>\$ 29,620</u>
<b><u>Concessions</u></b>		<b><u>Rent</u></b>	
Food and beverage	\$ 50,305	City Center Studios	\$ 48,738
Other concession supplies	2,300	Appleton Schools	29,950
	<u>\$ 52,605</u>	Appleton Schools (pools)	28,825
<b><u>Miscellaneous Supplies</u></b>		Reid Golf Course	8,500
Arts and crafts	\$ 1,725	USA Youth-soccer field use	7,500
Sports equipment	16,575		<u>\$ 123,513</u>
Other misc. program supplies	9,710	<b><u>Other Contracts/Obligations</u></b>	
	<u>\$ 28,010</u>	City Band	\$ 14,000
<b><u>Printing and Reproduction</u></b>		Playground fair rentals, camp	
City copy charges	3,300	trips, programs, recital tix	40,970
Outside printing (Rec guide, flyers etc)	31,650	On the hill movies	2,000
	<u>\$ 34,950</u>		<u>\$ 56,970</u>

**CITY OF APPLETON 2020 BUDGET**  
**PARKS, RECREATION AND FACILITIES MANAGEMENT**

	2017 ACTUAL	2018 ACTUAL	2019 YTD ACTUAL	2019 ORIG BUD	2019 REVISED BUD	2020 BUDGET
<b>Revenues</b>						
480100 General Charges for Service	574,096	458,773	51,250	453,349	453,349	479,119
480203 Concessions	38,983	164,746	601	-	-	-
480204 Merchandise Sales	3,366	4,088	2	-	-	-
480205 Equipment Rentals	10,969	33,055	1,362	-	-	-
480300 Program Fees	35,717	34,445	18,404	431,413	431,413	431,413
480500 Fire Extinguisher Training	-	4,976	-	-	-	-
485000 Daily Entrance Fees	45,772	68,152	8,538	3,000	3,000	3,000
486000 Lessons/Classes	83,355	151,539	121,905	-	-	-
487700 Advertising/Promotional Fees	-	-	3,450	5,000	5,000	6,900
500100 Fees & Commissions	1,259	1,475	-	980	980	980
501000 Miscellaneous Revenue	1,144	135	700	1,500	1,500	250
501500 Rental of City Property	6,324	9,062	76	6,000	6,000	6,000
501600 Lease Revenue	103,647	106,917	32,758	106,410	106,410	107,892
502000 Donations & Memorials	26,222	34,029	3,328	13,200	13,200	17,750
503000 Damage to City Property	313	264	188	-	-	-
503500 Other Reimbursements	-	130	-	-	-	-
508500 Cash Short or Over	(36)	547	8	-	-	-
<b>TOTAL PROGRAM REVENUES</b>	<b>931,131</b>	<b>1,072,333</b>	<b>242,570</b>	<b>1,020,852</b>	<b>1,020,852</b>	<b>1,053,304</b>
<b>Personnel</b>						
610100 Regular Salaries	593,317	697,383	225,582	965,771	965,771	984,483
610200 Labor Pool Allocations	231,946	157,989	50,666	-	-	-
610400 Call Time Wages	1,628	2,141	1,760	1,598	1,598	1,630
610500 Overtime Wages	7,025	10,338	4,384	8,514	8,514	8,683
610800 Part-Time Wages	502,088	557,220	52,153	578,479	578,479	583,507
611000 Other Compensation	1,630	1,555	1,450	-	-	-
611400 Sick Pay	6,187	1,846	3,063	-	-	-
611500 Vacation Pay	99,768	98,158	25,599	-	-	-
615000 Fringes	435,886	379,225	114,387	434,848	434,848	409,922
615100 FICA	-	-	1,293	-	-	-
615200 Retirement	-	-	1,154	-	-	-
615301 Health Insurance	-	-	3,572	-	-	-
<b>TOTAL PERSONNEL</b>	<b>1,879,475</b>	<b>1,905,855</b>	<b>485,063</b>	<b>1,989,210</b>	<b>1,989,210</b>	<b>1,988,225</b>
<b>Training~Travel</b>						
620100 Training/Conferences	6,460	6,555	131	8,320	8,320	8,320
620600 Parking Permits	-	-	363	-	-	-
<b>TOTAL TRAINING / TRAVEL</b>	<b>6,460</b>	<b>6,555</b>	<b>494</b>	<b>8,320</b>	<b>8,320</b>	<b>8,320</b>
<b>Supplies</b>						
630100 Office Supplies	2,615	2,078	247	2,775	2,775	2,775
630200 Subscriptions	-	242	-	300	300	300
630300 Memberships & Licenses	7,071	8,084	1,087	9,179	9,179	9,179
630400 Postage\Freight	310	281	250	13,600	13,600	13,600
630500 Awards & Recognition	2,343	3,667	926	4,058	4,058	4,058
630600 Building Maint./Janitorial	166	232	-	250	250	250
630700 Food & Provisions	4,644	3,184	65	4,915	4,915	4,915
630899 Other Landscape Supplies	57,121	52,639	30	55,000	55,000	55,000
630901 Shop Supplies	4,995	5,554	1,738	5,000	5,000	5,000
631000 Miscellaneous Chemicals	37,057	41,223	5,401	41,500	41,500	41,500
631401 Alcoholic Beverages	96	-	-	-	-	-
631402 Non-Alcoholic Beverages	8,117	8,451	-	7,730	7,730	7,730
631403 Candy/Food	39,274	42,483	4	42,575	42,575	42,575
631404 Other Concession Supplies	3,973	2,840	30	2,300	2,300	2,300
631500 Books & Library Materials	307	-	-	750	750	750
631601 Arts & Crafts Supplies	1,479	1,585	24	1,725	1,725	1,725
631602 Sports Equipment	7,719	14,010	2,128	16,575	16,575	16,575
631603 Other Misc. Supplies	7,925	11,138	1,800	9,710	11,710	9,710
632001 City Copy Charges	1,649	2,270	646	3,300	3,300	3,300
632002 Outside Printing	2,396	2,083	16,453	31,650	31,650	31,650



**CITY OF APPLETON 2020 BUDGET**  
**PARKS, RECREATION AND FACILITIES MANAGEMENT**

	2017 ACTUAL	2018 ACTUAL	2019 YTD ACTUAL	2019 ORIG BUD	2019 REVISED BUD	2020 BUDGET
632101 Uniforms	8,653	7,227	51	6,670	6,670	6,670
632199 Other Clothing	10,248	18,456	5,781	24,450	24,450	24,450
632200 Gas Purchases	15,890	17,261	2,670	17,000	17,000	17,000
632300 Safety Supplies	2,508	2,599	606	2,500	2,500	2,500
632400 Medical/Lab Supplies	668	1,725	-	900	900	900
632700 Miscellaneous Equipment	27,198	45,690	8,831	37,492	37,492	37,492
TOTAL SUPPLIES	254,422	295,002	48,768	341,904	343,904	341,904
Purchased Services						
640300 Bank Service Fees	22,140	30,032	1,368	22,500	22,500	22,500
640400 Consulting Services	12,660	18,445	149	12,700	12,700	12,700
640700 Solid Waste/Recycling Pickup	454	447	-	400	400	400
640900 Inspection Fees	-	264	-	200	200	200
641100 Temporary Help	3,600	4,383	-	5,600	5,600	5,600
641200 Advertising	4,297	4,090	523	4,500	4,500	4,500
641301 Electric	117,617	120,440	23,339	130,000	130,000	130,000
641302 Gas	15,294	16,095	2,076	20,000	20,000	19,600
641303 Water	41,599	51,794	5,629	47,000	47,000	47,000
641304 Sewer	19,320	23,121	1,708	21,000	21,000	21,000
641306 Stormwater	144,280	139,838	38,187	169,700	169,700	165,650
641307 Telephone	6,905	6,490	1,848	7,200	7,200	7,100
641308 Cellular Phones	8,594	9,734	2,508	9,350	9,350	9,350
641500 Tipping Fees	1,647	232	-	1,000	1,000	1,000
641800 Equip Repairs & Maint	-	194	-	-	-	-
642000 Facilities Charges	435,876	427,118	46,680	446,914	446,914	447,506
642400 Software Support	-	-	-	9,458	9,458	9,458
642501 CEA Operations/Maint.	197,544	204,537	38,597	212,338	212,338	224,001
642502 CEA Depreciation/Replace.	138,048	159,668	45,420	168,059	168,059	189,111
642900 Interfund Allocations	(32,598)	(24,769)	(6,794)	(30,000)	(30,000)	(30,000)
643100 Interpreter Services	214	-	-	200	200	200
644000 Snow Removal Services	2,749	6,954	8,918	15,000	15,000	15,000
645400 Grounds Repair & Maintenance	109,795	50,099	7,251	51,000	51,000	49,000
650301 Facility Rent	111,712	105,246	37,343	124,013	124,013	124,013
650302 Equipment Rent	5,662	5,884	3,000	5,500	5,500	5,500
659900 Other Contracts/Obligation	107,755	113,471	11,700	80,170	80,170	79,970
TOTAL PURCHASED SVCS	1,475,164	1,473,807	269,450	1,533,802	1,533,802	1,560,359
TOTAL EXPENSE	3,615,521	3,681,219	803,775	3,873,236	3,875,236	3,898,808

<p align="center"><b>CITY OF APPLETON 2020 BUDGET</b></p> <p align="center"><b>PARKS, RECREATION AND FACILITIES MANAGEMENT</b></p>	
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