



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes - Final Appleton Redevelopment Authority

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Wednesday, May 22, 2019

9:00 AM

Council Chambers, 6th Floor

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### SPECIAL

1. Call meeting to order

**Meeting called to order at 9:00 a.m.**

2. Roll call of membership

**Present:** 5 - Van Dyke, Downs, Brokl, Woodford and Alderperson Reed

**Excused:** 2 - Higgins and Fisher

3. Approval of minutes from previous meeting

[19-0713](#)

ARA Minutes from 2-28-19

**Attachments:** [ARA Minutes 2-28-19.pdf](#)

**Brokl moved, seconded by Van Dyke, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 4 - Van Dyke, Downs, Brokl and Woodford

**Excused:** 2 - Higgins and Fisher

**Recused:** 1 - Alderperson Reed

4. Public Hearings/Appealances

5. Action Items

[19-0717](#)

Rescind prior ARA action that approved funds (up to \$250,000) to facilitate a purchase of 320 E. College Avenue as the project plan as presented is no longer a viable option

**Attachments:**    [Memo Recommend ARA Rescind Approved Funds for 320 E College Ave.pdf](#)  
[ARA Minutes 2-28-19.pdf](#)  
[Memo Recommend 320 E College Ave Dev Agrmt.pdf](#)  
[320 East College LLC - Dev Agrm 5-16-19 Draft\\_1.pdf](#)

*Woodford recused himself before discussion on this item and left the meeting. He then rejoined the meeting after this item was voted on.*

**Brokl moved, seconded by Van Dyke, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Van Dyke, Downs, Brokl and Alderperson Reed

**Excused:** 2 - Higgins and Fisher

**Recused:** 1 - Woodford

[19-0714](#)

Confirm the following:

- Elect a Chair
- Elect a Vice-Chair
- Designate a Contact Person

*Downs was elected as Chair and Van Dyke as Vice-Chair. Karen Harkness will be the Contact Person, and the ARA will continue to meet on the 2nd Wednesday of the month at 10:00 a.m.*

**Woodford moved, seconded by Brokl, that Marissa Downs be the Chair, Jim Van Dyke be the Vice-Chair and Karen Harkness be the Contact Person. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Van Dyke, Downs, Brokl, Woodford and Alderperson Reed

**Excused:** 2 - Higgins and Fisher

## 6. Information Items

[19-0716](#)

Set Meeting Date and Time

*The Appleton Redevelopment Authority will meet at 10:00 a.m. on the 2nd Wednesday of the month.*

**The ARA determined the meeting date and time will remain the 2nd Wednesday of the month at 10:00 a.m.**

[19-0718](#)

Update on 222 N. Oneida Street

**Attachments:**[222 N Oneida Update Memo 5-16-19.pdf](#)[OMNNI Contract Memo 222 N Oneida 3-5-18.pdf](#)[OMNNI Site Investigation Proposal 222 N Oneida.pdf](#)[OMNNI Contract Amendment Memo 222 N Oneida 12-7-18.pdf](#)[OMNNI Amendment001 222 N Oneida.pdf](#)[Procurement+Contract Management Policy 10-7-15.pdf](#)[222 N Oneida Cost Estimates 4-23-19.pdf](#)[222 N Oneida Wells Map.pdf](#)**This item was presented and discussed.****7. Adjournment****Van Dyke moved, seconded by Brokl, that the meeting be adjourned at 9:13 a.m. Roll Call. Motion carried by the following vote:****Aye:** 5 - Van Dyke, Downs, Brokl, Woodford and Alderperson Reed**Excused:** 2 - Higgins and Fisher