



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Fox Cities Transit Commission

Tuesday, April 23, 2019

2:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 13 - Kasimor, Detienne, Vice Chair Buckingham, Nau, Dearborn, Wurdinger, Brown, Wilson, Dexter, VandeHey, Stephenson, Firkus and Schultz

3. Approval of minutes from previous meeting

[19-0567](#)

Approval of minutes from previous meeting

Attachments: [MeetingMinutes March 26 2019.pdf](#)

Wurdinger moved, seconded by Detienne, that the Minutes be approved. Voice Vote. Motion Carried.

4. Public Hearings/Apearances

[19-0568](#)

Public Participation on Agenda Items

There was no public participation on the agenda items

5. Action Items

[19-0569](#)

Election of Chair and Vice-Chair, Meeting Date and Time, designate Ronald McDonald as the contact person for the Commission

Bob Buckingham nominated for Chair. Commissioner Dearborn moved, seconded by Commissioner Nau, that the nomination be approved. Voice Vote. Motion Carried.

George Dearborn nominated for Vice-Chair. Commissioner Nau moved, seconded by Commissioner Wurdinger, that the nomination be approved. Voice Vote. Motion Carried.

The Fox Cities Transit Commission will meet on the second and fourth Tuesday of each month at 3:00 PM.

Ronald McDonald is designated as the contact person for the Commission.

[19-0571](#)

Authorization to award contract for Generator Project

Attachments: [2019 Valley Transit Generator.pdf](#)

Commissioner Nau moved, seconded by Commissioner Kasimor, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[19-0572](#)

Authorization to award contract to Lamers for Downtown Trolley service

Attachments: [FCTC Lamers contract memo.pdf](#)

Commissioner Wurdinger moved, seconded by Commissioner Schultz, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[19-0575](#)

Authorization to enter into contract with Star Protection & Patrol for security services

Attachments: [Star Protection and Patrol Contract - Final 04.15.2019.pdf](#)

Commissioner Schultz moved, seconded by Commissioner Dexter, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[19-0577](#)

Adopt 2019 updated Title VI Program

Attachments: [Valley Transit Title VI Program 2019 FINAL.pdf](#)

Commissioner Dearborn moved, seconded by Commissioner Stephenson, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

6. Information Items

[19-0570](#)

Approval of Payments

Attachments: [2019 March Payments.pdf](#)

This action item was moved to information items

Commissioner Detienne moved, seconded by Commissioner Dearborn, that the Report Action Item be approved. Voice Vote. Motion Carried.

[19-0578](#)

Financial Report

Attachments: [2019 FCTC March Income Statement.pdf](#)
[2019 FCTC March Income Statement PT.pdf](#)

This Presentation was presented

[19-0579](#)

Ridership and Revenue

Attachments: [2019 March Ridership & Revenue.pdf](#)**This Presentation was presented**[19-0580](#)

Key Performance Indicators

Attachments: [2019 Q1.pdf](#)**This Presentation was presented**[19-0582](#)

Valley Transit policy for canceling services

This Presentation was discussed[19-0583](#)

Update on Double Map App

This Presentation was discussed[19-0584](#)

Request for Future Agenda Items

7. Next Meeting Date & Time**- May 14, 2019, 2:00 PM - Cancelled****- May 28, 2019, 2:00 PM - Changed to May 28, 2019, 3:00 PM****8. Adjournment**