



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Minutes Library Board

Tuesday, March 19, 2019

4:30 PM

225 N. Oneida Street

1. Call meeting to order

Vice President Rebecca Kellner called the meeting to order at 4:31 pm

2. Roll call of membership

Others Present: Dan Beauvillia, Beth Carpenter, Ann Cooksey, Derik Henken, Tina Krueger, Adriana McCleer, Jessica Miller, Michael Nitz, Jan Quinlan, Colleen Rortvedt, Tasha Saecker, Maureen Ward

Present: 8 - Bergman, Looker, Kellner, Exarhos, Bloedow, Scheuerman, Alderperson Croatt and Mann

Excused: 2 - Peterson and Hartjes

Others : 1 - Panella

3. Approval of minutes from previous meeting

[19-0363](#)

February 19, 2019 Meeting Minutes

Attachments: [February 19 2019 Meeting Minutes.pdf](#)

Bloedow moved, seconded by Scheuerman, that the February 19, 2019 Meeting Minutes be approved. Voice Vote. Motion Carried. (8-0)

Public Participation and Communication

[19-0362](#)

Dan Beauvillia - APL Library Assistant

Establish Order of the Day

Vice President Kellner moved Action Item 19-0368 to the end of the meeting agenda for Closed Session.

Vice President Kellner called for a motion to move Action Items 19-0364, 19-0365, 19-0366, 19-0367 and 19-0369 to a Consent Agenda.

Looker moved, seconded by Mann to move Action Items 19-0364, 19-0365, 19-0366, 19-0367 and 19-0369 to a Consent Agenda.

4. Action Items

Looker moved, seconded by Exarhos, that Action Items 19-0364, 19-0365, 19-0366, 19-0367 and 19-0369 be approved. Voice Vote. Motion Carried. (8-0)

[19-0364](#)

Bill Register - February 2019

Attachments: [February Bill Register.pdf](#)
 [February Expense Report.pdf](#)

This Report Action Item was approved.

[19-0365](#)

2018-2019 Carryover

Attachments: [18 - 19 Carryover Request.pdf](#)

This Report Action Item was approved

[19-0366](#)

Report of the Personnel and Policy Committee

Attachments: [Personnel and Policy Committee Meeting Minutes 2-25-2019.pdf](#)
 [Handouts BB Postings Notices Petitioning Draft March 2019.pdf](#)

This Report Action Item was approved

[19-0367](#)

Approve amendments to the amended APL Program Policy

Attachments: [Program Policy Amended 2-26-2019.pdf](#)
 [Program Policy Amended \(2\) 3-1-2019.pdf](#)

This Report Action Item was approved

[19-0369](#)

2018 Department of Instruction Public Library Annual Report

Attachments: [2018 APL Annual Report.pdf](#)

This Report Action Item was approved

[19-0370](#)

Approval of APL Strategic Plan

Attachments: [APL MissionVisionValues 2019.pdf](#)

Scheuerman moved, seconded by Croatt, that the APL Strategic Plan be approved. Voice Vote. Motion Carried. (8-0)

5. Information Items

A. Director's Report

[19-0371](#) Update on ILS Merger Exploration Study between OWLS and Winnefox

[19-0372](#) 2018 Collection Agency Report

Attachments: [Unique All Time and FY Recovery Report Jan-Dec 2018.pdf](#)

B. President's Report

[19-0373](#) 2019 Trustee Training Topic Discussion

C. Assistant Director's Report

[19-0374](#) APL Hiring Process Updates

[19-0375](#) Report on Staff Training Day and Compassion Resilience

D. Staff Updates

[19-0376](#) Reach Out and Read

[19-0377](#) Fox Cities Reads

Closed Session

Scheuerman moved, seconded by Bloedow that the meeting move into Closed Session pursuant to WI Statute 19.85(f)(c) to discuss personnel matters and then resume meeting in open session. Voice Vote. Motion Carried. (8-0)
Roll Call was taken. The meeting went into closed session at 5:10 pm

Looker moved, seconded by Scheuerman that the meeting resume Open Session. Voice Vote. Motion Carried. (8-0)
Roll Call was taken. The meeting resumed Open Session at 5:19 pm

[19-0368](#) Approve recommendation of Library Director's established 2019 Goals

Scheuerman moved, seconded by Mann, that the recommendation of Library Director's established 2019 Goals be approved. Voice Vote. Motion Carried. (8-0)

6. Adjournment

Bergman moved, seconded by Exarhos that the meeting be adjourned. Voice Vote. Motion Carried. (8-0)

The meeting was adjourned at 5:22 pm