



WISCONSIN
HISTORICAL
SOCIETY

Wisconsin's
Certified Local Government
Annual Update Form

(to be completed by the CLG)

CLG: _____ Year certified: _____

Period of Review: _____

- | I. CLG Administration | Yes | No |
|--|-----|-------|
| a. The local ordinance is enforced: | | |
| b. A qualified commission of members has been appointed: | | |
| c. Copies of commission minutes are sent to the SHPO: | | |
| d. Number of times the commission has met during the past 12 months: | | _____ |
| e. Number of reviews of building and demolition permits conducted during the past 12 months: | | _____ |
| f. Number of decisions appealed in the past year: | | _____ |
| g. Number of project denials: | | _____ |
| h. Average amount of time to close-out a Certificate of Appropriateness: | | _____ |

Comments:

- | II. National Register Nomination Review | Yes | No |
|--|-----|----|
| a. Reviews and comments sent to SHPO within 60 day comment period: | | |

Comments:

- | III. Local Survey and Inventory System | |
|---|-------|
| a. Number of properties added to the state survey during the past year: | _____ |
| b. Number of local landmarks designated (total): | _____ |
| c. Number of local landmarks added in the past year: | _____ |
| d. How many parcels in the community contain locally landmarked properties? | _____ |
| e. Total number of parcels in the community: | _____ |

Comments:

IV. Public Participation	Yes No
a. The public is involved in the local preservation process, including the process of nominating properties to the National Register:	<input type="checkbox"/> <input type="checkbox"/>
b. Commission minutes are accessible to the public:	<input type="checkbox"/> <input type="checkbox"/>
c. Open meetings are conducted:	<input type="checkbox"/> <input type="checkbox"/>
d. Property owners of proposed designations notified for public hearing:	<input type="checkbox"/> <input type="checkbox"/>

Comments:

V. Education and Training Activities	
a. Number of historic preservation or CLG workshops or seminars attended in the past year by CLG staff or commissioners:	_____
b. Educational activities or projects sponsored by local government during the past 12 months:	_____

Comments:

VI. Please note any concerns or successes over the past year:

List of current commission members and their email addresses:

Link to all parts of ordinance relating to landmark designation and review process:

Potential training topics for commission members:

Completed by: _____ Date: _____

For agency use only:

SHPO: _____ Date: _____

Ordinance meets state standards: Yes: ☐ No: ☐

Comments: