



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Historic Preservation Commission

Tuesday, June 19, 2018

3:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 3:01 p.m.

2. Roll call of membership

Present: 4 - Duba, 2nd Alternate Peterson, Alderperson Raasch and 1st Alternate Filen

Excused: 1 - Peregrine

Absent: 1 - Werth

3. Approval of minutes from previous meeting

[18-0923](#)

HPC Minutes from 5-15-18

Attachments: [HPC Minutes 5-15-18.pdf](#)

Alderperson Raasch moved, seconded by 1st Alternate Filen, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 3 - Duba, Alderperson Raasch and 1st Alternate Filen

Excused: 1 - Peregrine

Absent: 1 - Werth

Abstained: 1 - 2nd Alternate Peterson

4. Public Hearings/Appealances

5. Action Items

[18-0720](#)

Organizational Matters:

1. Elect Chair
2. Elect Vice-Chair
3. Set Meeting Date and Time
4. Designate a Contact Person

Principal Planner Don Harp will remain as the Contact Person, and the Commission will tentatively leave the meeting time at 3:00 p.m. on the Tuesday preceding the 2nd Council meeting of the month, with the alternate meeting time of 4:00 p.m. to be researched by staff to determine if it will work with other committees and according to Council rules. Raasch was elected as Chair and Filen as Vice Chair.

1st Alternate Filen moved, seconded by Duba, that Rachel Raasch be the Chair. Alderperson Raasch moved, seconded by Duba, that Kayla Filen be the Vice Chair. Roll Call. Motion carried by the following vote:

Aye: 3 - Duba, Alderperson Raasch and 1st Alternate Filen

Excused: 1 - Peregrine

Absent: 1 - Werth

Abstained: 1 - 2nd Alternate Peterson

6. Information Items

[18-0924](#)

Historic Building Survey Demonstration

This Presentation was presented and discussed. The Commission determined the present day picture of the property should be the initial photo with the historical photos to follow with the full report.

[18-0925](#)

Update on Downtown Historic Buildings Bookmarks

Attachments: [Downtown Historic Bldgs Bookmarks.pdf](#)

This Presentation was presented and discussed. The bookmarks are in the process of being printed and will be ready soon for the Commission to circulate.

7. Adjournment

Alderperson Raasch moved, seconded by 1st Alternate Filen, that the meeting be adjourned at 3:38 p.m. Roll Call. Motion carried by the following vote:

Aye: 3 - Duba, Alderperson Raasch and 1st Alternate Filen

Excused: 1 - Peregrine

Absent: 1 - Werth

Abstained: 1 - 2nd Alternate Peterson