



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Minutes Library Board

Tuesday, October 16, 2018

4:30 PM

225 N. Oneida Street

1. Call meeting to order

President Patricia Exarhos called the meeting to order at 4:31 pm

2. Roll call of membership

Others Present: Amanda Abshire, Jessica Brittnacher, Beth Carpenter, Ann Cooksey, Derik Henken, Tina Krueger, Adriana McCleer, Michael Nitz, Jan Quinlan, Colleen Rortvedt, Tasha Saecker, Maureen Ward

Mann arrived at 4:32 pm

Peterson arrived at 4:35 pm

Present: 10 - Bergman, Looker, Peterson, Kellner, Exarhos, Bloedow, Scheuerman, Mann, Alderperson Croatt and Hartjes

Others : 1 - Panella

3. Approval of minutes from previous meeting

[18-1471](#)

September 18, 2018 Meeting Minutes

Attachments: [September 18 2018 Meeting Minutes.pdf](#)

Bloedow moved, seconded by Croatt, that the September 18, 2018 Meeting minutes be approved. Voice Vote. Motion Carried. (9-0)

4. Public Participation and Communication

E. Staff Updates

[18-1483](#)

Fox Cities Book Festival Report

Establish Order of the Day

President Exarhos moved Information Item 6. E. 18-1483 Fox Cities Book Festival Report to Public Participation and Communication.

President Exarhos called for a motion to move Action Items 18-1472 and 18-1473 to a consent agenda.

Scheuerman moved, seconded by Bloedow that Action Items 18-1472 and 18-1473 be moved to a consent agenda. Voice Vote. Motion Carried. (10-0)

5. Action Items

Mann moved, seconded by Bloedow that Action Items 18-1472 and 18-1473 be approved. Voice Vote. Motion Carried. (10-0)

[18-1472](#)

September 2018 Bill Register

Attachments: [September Bill Register.pdf](#)
[September Revenue and Expense Summary.pdf](#)
[September Grant Subledger Summary.pdf](#)

This Report Action Item was approved

[18-1473](#)

2019 Resource Library Agreement

Attachments: [OWLS Resource Agreement 2018-2019.pdf](#)

This Report Action Item was approved

6. Information Items

A. Director's Report

[18-1474](#)

Mixed Use Library Proposal Project Update

[18-1475](#)

2019 Budget Process Update

[18-1476](#)

Friends of Appleton Public Library/F. P. Young Scholarship 2018-2019 Timeline

Attachments: [FPY Timeline.pdf](#)

[18-1477](#)

Friends Grant Funded Program Summaries 3rd Quarter 2018

Attachments: [Friends Grant Funded Program Summaries 3rd Quarter 2018 Final.pdf](#)

B. President's Report

[18-1478](#)

Trustee Training Essentials Chapter 25: Liability Issues

Attachments: [Trustee Essentials Liability Issues.pdf](#)

C. Assistant Director's Report

[18-1479](#) APL Hiring Process Updates

[18-1480](#) Statistics: June, July, August 2018

Attachments: [JUNE 2018.pdf](#)
[JULY 2018.pdf](#)
[AUG 2018.pf.pdf](#)

D. Friends Updates

[18-1481](#) Friends Annual Meeting - Thursday, October 18, 2018 4 pm

[18-1482](#) Friends Used Book Sale - November 15 - 17, 2018

7. Adjournment

Bergman moved, seconded by Mann that the meeting be adjourned. Voice Vote. Motion Carried. (10-0)

The meeting was adjourned at 5:02 pm