



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Minutes Library Board

Tuesday, July 17, 2018

4:30 PM

225 N. Oneida Street

1. Call meeting to order

President Patricia Exarhos called the meeting to order at 4:32 pm

2. Roll call of membership

Others Present: Amanda Abshire, Owen Anderson, Jessica Brittnacher, Beth Carpenter, Ann Cooksey, Derik Henken, Colleen Holz, Tina Krueger, Adriana McCleer, Michael Nitz, Colleen Rortvedt, Tasha Saecker, Katie Stilp, Maureen Ward

Margaret Mann arrived at 4:47 pm

Present: 9 - Bergman, Looker, Peterson, Kellner, Exarhos, Bloedow, Scheuerman, Mann and Hartjes

Excused: 1 - Alderperson Croatt

Others : 1 - Panella

3. Approval of minutes from previous meeting

[18-1036](#)

June 19, 2018 Meeting Minutes

Attachments: [June 19 2018 Meeting Minutes.pdf](#)

Bloedow moved, seconded by Peterson, that the June 19 2018 Meeting Minutes be approved. Voice Vote. Motion Carried. (8-0)

4. Public Participation and Communications

[18-1037](#)

Greg Hartjes new APL Board Trustee

[18-1038](#)

New APL staff Owen Anderson, Katie Stilp

Establish Order of the Day

President Exarhos called for a motion to move Action Items 18-1039, 18-1040, 18-1041, 18-1043 and 18-1044 to a consent agenda.

Sheureman moved, seconded by Peterson that Action Items 18-1039, 18-1040, 18-1041, 18-1043 and 18-1044 be moved to a consent agenda. Voice Vote. Motion Carried. (9-0)

5. Action Items

Bergman moved, seconded by Bloedow that Action items 5. 18-1039, 18-1040, 18-1041, 18-1043, 18-1044 be approved. Voice Vote. Motion Carried. (9-0)

[18-1039](#)

Bill Register - June 2018

Attachments: [June Bill Register.pdf](#)
 [June Revenue and Expense Summary.pdf](#)
 [June Grant Subledger Summary.pdf](#)

This Report Action Item was approved.

[18-1040](#)

Budget Amendment - July 2018

Attachments: [July 2018 Budget Amendment.pdf](#)

This Report Action Item was approved

[18-1041](#)

Nomination of John Peterson for Vice President to complete the term vacated by Don Hietpas

Attachments: [President Exarhos Replacement VP Nomination.pdf](#)

This Report Action Item was approved

[18-1043](#)

OWLSnet Agreement

Attachments: [OWLSnet Automated Services Agreement 2018 Memo.pdf](#)
 [OWLSnet Automation Services Agreement 2018.pdf](#)

This Report Action Item was approved

[18-1044](#)

Approval of United Way Fox Cities 2019-2020 Investment cycle funding

Attachments: [United Way Investment Award Letter 19-20.pdf](#)
 [ROR Budget 19-20.pdf](#)

This Report Action Item was approved

[18-1042](#)

Report of the Finance Committee

Attachments: [Finance Committee Meeting Minutes 7-10-2018.pdf](#)
[2019 Library.pdf](#)
[2019 Budget for Library Board and 2019 Revenue - Expense Breakdown revised.pdf](#)
[2019 addition-deletion.pdf](#)
[2019 Facility Renovations CIP.pdf](#)
[2019 Library Grants.pdf](#)

Bergman moved, seconded by Peterson, that the recommendation of the proposed 2019 Library Operating Budget be approved. Voice Vote. Motion Carried. (9-0)

Bergman moved, seconded by Peterson, that the recommendation of the proposed 2019 Request for Addition: Contracting with Security Service be approved. Voice Vote. Motion Carried. (9-0)

Bergman moved, seconded by Peterson, that the recommendation of the proposed 2019 Capital Improvements Program Request for Facility Renovations be approved. Voice Vote. Motion Carried. (9-0)

Bergman moved, seconded by Scheuerman, that the recommendation of the proposed 2019 Special Revenue Funds for Reach Out and Read - Fox Cities be approved. Voice Vote. Motion Carried. (9-0)

6. Information Items

A. Director's Report

[18-1045](#)

Building Project update

[18-1046](#)

Friends Grant Funded Program Summaries 2nd Quarter 2018

Attachments: [Friends Grants Program Summaries 2nd Quarter FINAL.pdf](#)

[18-1047](#)

Upcoming Committee Meetings July 24, 2018 - Nominating Committee, Personnel & Policy Committee

B. President's Report

[18-1048](#)

Trustee Week Online Webinars August 13 - 17

Attachments: [Trustee Training](#)

[18-1057](#) Public Library System Re-design Process

C. Assistant Director's Report

[18-1049](#) APL Hiring Process Updates

E. Staff Updates

[18-1050](#) FlipSide

[18-1051](#) Summer Exhibits & Installations

7. Adjournment

**Bergman moved, seconded by Mann that the meeting be sdjourned. Voice
Vote. Motion Carried. (9-0)**

The meeting was adjourned at 5:44 pm