



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Minutes Library Board

Tuesday, June 19, 2018

4:30 PM

225 N. Oneida Street

1. Call meeting to order

President Patricia Exarhos called the meeting to order at 4:32pm

2. Roll call of membership

Others Present: Chris Behrens, Jessica Brittnacher, Beth Carpenter, Ann Cooksey, Tina Krueger, Adriana McCleer, Michael Nitz, Colleen Rortvedt, Tasha Saecker, Maureen Ward

Present: 8 - Bergman, Bloedow, Croatt, Exarhos, Hietpas, Looker, Peterson and Scheuerman

Excused: 2 - Mann and Kellner

Others : 1 - Panella

3. Approval of minutes from previous meeting

[18-0909](#)

May 15, 2018 Meeting Minutes

Attachments: [May 15 2018 Meeting Minutes.pdf](#)

Peterson moved, seconded by Croatt, that the May 15 Meeting Minutes be approved. Voice Vote. Motion Carried. (8-0)

4. Public Participation & Communication

Establish Order of the Day

President Exarhos called for a motion to move Agenda items 5. A. 18-0910 and 5. B. 18-0911 to a consent Agenda.

Looker moved, seconded by Hietpas that Agenda items 5. A. 18-0910 and 5. B. 18-0911 be moved to a consent Agenda be approved. Voice Vote. Motion Carried. (8-0)

5. Action Items

Balance of the action items on the agenda.

Bergman moved, Scheuerman seconded, to approve the Balance of the Action Items on the Agenda. Voice Vote. Motion Carried. (8-0)

A. [18-0910](#) Bill Register - May 2018

Attachments: [May Bill Register.pdf](#)
[May Revenue and Expense Summary.pdf](#)
[May Grant Subledger Summary.pdf](#)

This Report Action Item was approved.

B. [18-0911](#) City Policies: Reference, Background and Polygraphs Policy, Respirator Protections, Lead Policy, FMLA Policy

Attachments: [References Backgrounds Polygraphs 2018.pdf](#)
[Respirator Protections.doc 2018.pdf](#)
[Lead Policy 2018.pdf](#)
[Family Medical Leave Act revised 5 2018-FMLA.pdf](#)

This Report Action Item was approved

6. Information Items

A. Director's Report

i. [18-0912](#) Building Project Update

ii. [18-0913](#) Public Library System Re-design Report

Attachments: [PLSR Info](#)

B. President's Report

John Peterson left the meeting at 5:11pm

i. [18-0914](#) Discussion on Trustee Essentials Chapter 20: The Library Board and Building Accessibility

Attachments: [Trustee Essentials Chapter 20 Building Accessibility.pdf](#)

C. Assistant Director's Report

i. [18-0915](#) APL Hiring Process Updates

ii. [18-0916](#) APL Safety and Security Update

D. Staff Updates

- i. [18-0917](#) Summer Library Program

7. Other Business

- A. [18-0918](#) Board Appointment Updates
- School District Appointment
- Friends Board Liaison

8. Adjournment

Hietpas moved, seconded by Bloedow that the meeting be adjourned. Voice
Vote. Motion Carried. (7-0)
The meeting adjourned at 5:32pm