



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes - Final Historic Preservation Commission

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Tuesday, May 15, 2018

3:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

Meeting called to order at 2:58 p.m.

2. Roll call of membership

**Present:** 3 - Werth, Alderperson Raasch and 1st Alternate Filen

**Excused:** 3 - Duba, Peregrine and 2nd Alternate Peterson

*Others present:*

*Heath Anderson, GIS Specialist*

*Cassie Hewitt, N1245 Technical Drive #8, Greenville*

3. Approval of minutes from previous meeting

[18-0719](#)

HPC Minutes from 3-20-18

**Attachments:** [HPC Minutes 3-20-18.pdf](#)

**Alderperson Raasch moved, seconded by 1st Alternate Filen, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Werth, Alderperson Raasch and 1st Alternate Filen

**Excused:** 3 - Duba, Peregrine and 2nd Alternate Peterson

4. Public Hearings/Appearances

5. Action Items

[18-0720](#)

Organizational Matters:

1. Elect Chair
2. Elect Vice-Chair
3. Set Meeting Date and Time
4. Designate a Contact Person

**Alderperson Raasch moved, seconded by Werth, that the Report Action Item be held. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Werth, Alderperson Raasch and 1st Alternate Filen

**Excused:** 3 - Duba, Peregrine and 2nd Alternate Peterson

## 6. Information Items

[18-0723](#)

Appointment of Kayla Filen to Historic Preservation Commission

**Attachments:** [APPT TO HISTORIC PRES COMM 050218.pdf](#)

**This Presentation was presented.**

[18-0724](#)

Appointment of Rachel Raasch as Alderperson representative to Historic Preservation Commission

**This Presentation was presented.**

[18-0722](#)

Mayor's Proclamation for National Historic Preservation Month presented at the May 2, 2018 Common Council meeting

**Attachments:** [ProclamationFromMayor\\_NationalHistoricPreservationMonth\\_5-2-18.pdf](#)

**This Presentation was presented.**

[18-0721](#)

Historic Building Survey Demonstration

**This Presentation was presented by GIS Specialist Heath Anderson and Principal Planner Don Harp and discussed.**

## 7. Adjournment

**Alderperson Raasch moved, seconded by 1st Alternate Filen, that the meeting be adjourned at 3:22 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Werth, Alderperson Raasch and 1st Alternate Filen

**Excused:** 3 - Duba, Peregrine and 2nd Alternate Peterson