



City of Appleton

225 N. Oneida Street
Appleton WI, 54911

Meeting Minutes Library Board

Tuesday, May 15, 2018

4:30 PM

225 N. Oneida Street

1. Call meeting to order

President Pat Exarhos called the meeting to order at 4:30 pm

2. Roll call of membership

Others Present: Chris Behrens, Jessica Brittnacher, Beth Carpenter, Derik Henken, Tina Krueger, Adriana McCleer, Tanya Misselt, Michael Nitz, Jan Quinlan, Colleen Rortvedt, Tasha Saecker, Maureen Ward

Present: 10 - Bergman, Hietpas, Looker, Peterson, Kellner, Exarhos, Bloedow, Scheuerman, Mann and Croatt

Others : 1 - Panella

3. Approval of minutes from previous meeting

[18-0692](#)

April 17, 2018 Meeting Minutes

Attachments: [April 17 2018 Meeting Minutes.pdf](#)

Bergman moved, seconded by Bloedow, that the April 17, 2018 Meeting Minutes be approved. Voice Vote. Motion Carried.(10-0)

4 Public Participation and Communication

[18-0693](#)

Aldersperson Chris Croatt - new aldermanic appointment

Establish Order of the Day

Looker moved, seconded by Scheuerman that item 5. D. City Policies - FMLA Policy be held until the next meeting. Voice Vote. Motion Carried (10-0)

5. Action Items

Hietpas moved, seconded by Mann, that Action Items 5. A. - 5. D. be approved. Voice Vote. Motion Carried. (10-0)

[18-0694](#)

Bill Register - April 2018

Attachments: [April Bill Register.pdf](#)
 [April Revenue and Expense Summary.pdf](#)
 [April Grant Subledger Summary.pdf](#)

This Report Action Item was approved

B. [18-0695](#)

Budget Amendment - May 2018

Attachments: [May Budget Amendment.pdf](#)

This Report Action Item was approved

C. [18-0696](#)

OWLS Membership Agreement 2019-2020

Attachments: [APL OWLS membership agreement 2019-2020.pdf](#)

This Report Action Item was approved

D. [18-0697](#)

City Policies - FMLA, Media Relations, Recruitment Selection

Attachments: [Media Relations 2018.pdf](#)
 [Recruitment and Selection strike and bold.pdf](#)
 [Family Medical Leave Act revised 2 2018-FMLA.pdf](#)

As noted in Establish Order of the Day: Looker moved, Scheuerman seconded to hold the City FMLA Policy until the next meeting. Voice Vote. Motion Carried. (10-0)

This Report Action Item was approved.

6. Information Items

A. Director's Report

i. [18-0698](#)

Building project update and the establishment of teams for process

Attachments: [May 2018 Board memo building project.pdf](#)

ii. [18-0699](#)

Friends Grant Funded Program Summaries 1st Quarter 2018

Attachments: [Friends Grant Funded Program Summaries 1st Quarter 2018 final.pdf](#)

B. President's Report

- i. [18-0700](#) President Exarhos' Appointments to the Nominating Committee

Attachments: [President Exarhos Nominating Committee Memo 2018.pdf](#)
- ii. [18-0701](#) Discussion on Trustee Essentials Chapter 22: Freedom of Expression and Inquiry

Attachments: [Trustee Essentials Chapter 22 Freedom of Expression and Inquiry.pdf](#)
- C. Assistant Director's Report
 - i. [18-0702](#) APL Hiring Process Updates
 - ii. [18-0703](#) Statistics 1st Quarter 2018

Attachments: [JAN 2018.pdf](#)
[FEB 2018.pdf](#)
[MAR 2018.pdf](#)
- D. Friends Report
 - i. [18-0704](#) Friends Annual Meeting
 - ii. [18-0705](#) New Friends Board Members
- E. Staff Updates
 - i. [18-0706](#) 2018 Summer Library Program
 - ii. [18-0707](#) 10 Years of Master Gardening Programming
 - iii. [18-0708](#) Seed Library
- 7. Adjournment

Mann moved, seconded by Bloedow that the meeting be adjourned. Voice Vote. Motion Carried. (10-0)
The meeting was adjourned at 5:27 pm