



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Minutes Human Resources & Information Technology Committee

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Wednesday, May 9, 2018

6:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 3 - Konetzke, Spears and Baker

**Excused:** 2 - Baranowski and Raasch

3. Approval of minutes from previous meeting

[18-0629](#)

Minutes from 4/25/18

**Attachments:** [Minutes 4-25-18.pdf](#)

Baker moved, seconded by Spears, that the minutes be approved. Roll Call.  
Motion carried by the following vote

**Aye:** 3 - Konetzke, Spears and Baker

**Excused:** 2 - Baranowski and Raasch

4. Public Hearings/Appearances

5. Action Items

[18-0631](#)

Request to approve the Valley Transit Teamster union contract for 2018-2020 with a wage progression of:

2018: 1/1-1.5% and 7/1-1%

2019: 1/1-1% and 7/1-1%

2020: 1/1-1% and 7/1-1%

**Attachments:** [VT Tentative Agreements April 9 2018.pdf](#)

[TEamster MEMORANDUM OF UNDERSTANDING Vacation and Salary Schedule.pdf](#)

Baker moved, seconded by Spears, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Konetzke, Spears and Baker

**Absent:** 2 - Baranowski and Raasch

## 6. Information Items

- [18-0632](#) Discussion on seasonal recruitment processes.  
**This Presentation was received and filed**
- [18-0625](#) Changes to the Family Medical Leave Act Policy.  
**Attachments:** [Family Medical Leave Act 2018.pdf](#)  
**This Presentation was received and filed**
- [18-0626](#) Changes to the Trenching & Excavation Policy.  
**Attachments:** [Trenching Excavation.pdf](#)  
**This Presentation was received and filed**
- [18-0627](#) Changes to the Media Relations Policy.  
**Attachments:** [Media Relations 2018.pdf](#)  
**This Presentation was received and filed**
- [18-0628](#) Changes to the Recruitment and Selection Policy.  
**Attachments:** [Recruitment and Selection 2018.pdf](#)  
**This Presentation was received and filed**
- [18-0633](#) Recruitment Status Report for 5/4/18.  
**Attachments:** [RSR thru 5-3-18.pdf](#)  
**This Presentation was received and filed**
- [18-0673](#) I.T. Director Update:  
\* Council Chambers AV  
\* Office 365  
\*Website  
\* Fiber / Consulting / Finance Committee  
\* Spillman (CAD) AFD/APD  
**This Presentation was received and filed**

[18-0630](#)

The committee will meet in closed session to discuss status of labor negotiations, pursuant to the exemptions contained in State Statutes 19.85 (1) (c) and (e). The Committee will then reconvene into an open session and conduct further business.

*No closed session was held.*

**This Closed Session was received and filed**

## 7. Adjournment

**Spears moved, seconded by Baker, that the meeting adjourn be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Konezke, Spears and Baker

**Absent:** 2 - Baranowski and Raasch