



*"...meeting community needs...enhancing quality of life."*

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**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

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**To:** CEA Review Committee

**From:** Dean R. Gazza, Director of Parks, Recreation and Facilities Management

**Date:** March 27, 2018

**Re:** Request for upgrade to unit 1515

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In 2019, vehicle #1515 is scheduled for replacement. The current vehicle will be 11 years old and is a 2008 Ford F-250 regular cab 4x4 with a snowplow. This vehicle was assigned to the Facilities Helper position in 2008, the Facilities Technician/Electrician in 2014, and in 2016 to the existing Facilities Technician.

The Facilities Technician is responsible for construction trades work throughout City facilities and parks, with a core responsibility of maintaining both Erb Pool and Mead Pool aquatic facilities. This position is responsible for an array of trades requiring a variety of tools and supplies. The existing vehicle does not provide adequate space for small and large powered tools while hauling pool supplies and equipment including pumps, motors, and piping. Consequently, the full time staff must make multiple trips or employ the use of other staff and their vehicles, which are utility vans.

The proposed solution is a regular cab, single wheel axle, two-wheel drive pickup truck with a utility service body that will provide adequate hauling capacity and storage for the Facilities Technician. A utility service body truck will reduce multiple trips for hauling supplies and eliminate the need to depend on other facilities staff and their vehicles, which are utility vans. To help reduce costs the proposed solution will not have four-wheel drive and snowplow as both are not needed.

The estimated cost to replace the existing vehicle setup with 4x4 and snowplow is \$41,500. The estimated cost of a regular cab single wheel axle two-wheel drive truck with a utility service body is \$43,750.

The estimated cost for this upgrade is \$2,250. If approved, the additional cost for the upgrade will be included in the Parks, Recreation and Facilities Management budget request for 2019.

Please feel free to contact me at 832-5572 with any questions, or by email at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org). Thank you.