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**DEPARTMENT OF PUBLIC WORKS**

**Operations Division**

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**MEMO**

To: CEA Review Committee

From: Nate Loper, Deputy Director of Public Works

Date: March 20, 2018

Subject: Request to upgrade car #283 to a 4WD pickup truck when it's replaced in 2019

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The Department of Public Works (DPW) is requesting approval to upgrade car #283 to a four-wheel drive (4WD) pickup truck when it's replaced in 2019.

Car #283 is a 2009 front wheel drive, Chevy Impala sedan that is assigned to our Street Supervisor. When this car was purchased in 2009 it was downsized from a full size (1/2 ton), 4WD extended cab pickup to the current sedan as a cost saving measure. Since making that change in 2009 we have realized the importance of having a full size 4WD pickup and the efficiencies it provides.

A 4WD pickup provides an increased level of safety and mobility in winter months. Adding the 4WD capability back to this vehicle would allow DPW supervisory staff to more safely respond to emergencies, supervise staff and provide customer service during periods when hazardous road conditions are present.

In addition to safety and increased mobility, having a pickup truck also provides many efficiencies to various Public Works operations. This pickup truck will allow supervisory staff to haul equipment, tools, barricades, materials and fuel to the jobsite when needed, which allows field staff to stay working on their projects while the truck is enroute.

The estimated additional cost to replace car #283 with a 4WD pickup truck is \$8600. If approved, the additional cost for the upgrade will be included in the Public Works Department budget requests for 2019.

Thank you for your consideration.